



REQUEST FOR PROPOSAL 23-001  
AUDIOVISUAL MEDIA AND CONTROL SYSTEMS PROJECT

ADDENDUM #1  
November 15, 2023

Please note the **clarification** and/or additional information for the solicitation referenced above.

**Questions/Answers:**

Question: In the Board/Meeting Room (Area #2), is there any sound system that needs to tie into a phone system?

Answer: No, only video conference only.

Question: For the Training/Conference Room (Area #3), is there currently an amplifier for the speakers?

Answer: No, we are not aware of an amplifier in the ceiling.

Question: Do we know how the speakers used to work?

Answer: The computer would be plugged into an audio port on the rear wall.

Question: Do we need cameras in the space?

Answer: Yes, the room would be used for virtual meetings (Zoom) and broadcast audio/visual.

Question: For the Community Room (Area #1), would we need interactive displays or connect to a laptop?

Answer: All staff have laptops to connect. The area is also used by Community Groups, District Attorney's Office, Law Enforcement, and Child Protective Services who may not have access to a laptop, but need to use the AV system. We are open to an interactive display if needed or if it would be a better solution while keeping the budget in mind.

Question: Would we need to live stream or record?

Answer: Yes, we teach several courses/classes and training programs that require a hybrid approach for participants to learn in person or virtually. We also have courses that we would like to record to share.

Approved by

A blue ink signature of Darlene Lewis, written in a cursive style.

Darlene Lewis, Chief Operating Officer

