



REQUEST FOR PROPOSAL 23-001
AUDIO/VISUAL MEDIA AND CONTROL SYSTEMS PROJECT

ADDENDUM #2
November 22, 2023

Please note the **clarification** and/or additional information for the solicitation referenced above.

Questions/Answers:

Area #1 Community Rooms

Question: “These touchscreens need options to secure the devices for security.” What is intended by this? Physical or software Security of devices? Please be more specific in what you are asking for.

Answer: If a touchscreen device or control panel(s) are needed to operate the interactive displays and/or non-touch displays/monitors, then the device needs to be secure to prevent it from leaving the room (physical security) and also from unauthorized access to the device (software security).

Question: “Must support screen sharing/casting from multiple devices through Wi-Fi” This is not available natively from any commercial display, but we can add a device to handle this request if that is desired. Please confirm?

Answer: We need the ability to cast/screen share through WIFI. Not all users need to cast/share at the same time, but the system needs to allow change of presenters easily.

Question: “Additionally, two (2) on-board computers to be installed in interactive displays.” What is the intended function of these computers? Will the computer be the compute device for making web conferencing calls with software such as Teams, Zoom, ect? Since we have outside staff members utilizing the space, we are seeking recommendations when a laptop is not available by the presenter.

Answer: We currently use online child abuse and education programs such as Not a Number where we present and add notes/comments while utilizing the programs. We also conduct hybrid training sessions where we use Zoom, Teams, and GoToMeetings for our community outreach.

Question: Video– “The system should also be capable of incorporating hybrid and remote conferences such as Zoom, Teams, GoToMeeting, etc.” Will web conferencing calls be made via a user laptop brought into the room, or should a compute device be included in the bid?

Answer: Web conferencing calls can be made via staff existing laptop computer(s). We would need to ensure there is a method for the audio to transmit other than the laptop speakers.

Question: “Electrical work must be included.”

- a. Will surface mounted conduit be allowed on walls for low voltage cabling? IE. Speaker Locations on walls in the room.
- b. Can it be assumed that existing back boxes installed in the walls will be where displays will be located?
 - i. Can it be assumed that power and data run to the back boxes are live and in working condition?
 - ii. Where does conduit from these boxes run to? Is it available to be used for low voltage wiring?

Answer: All wires/electrical/data/low voltage are not to be surface mounted. There is currently a media cabinet in the closet at the back of the room that has electrical outlets. There is conduit within the Community Room to the media cabinet and between the Community Room/media cabinet and the IT room. Please refer to the Williamson County Technology Standards on requirements/standards.

Question: "Construction repair & painting must be included"

- a. Do you foresee the need for Construction repair and painting at this time which has not been outlined in this RFP?

Answer: Without knowing what the vendor is recommending for the RFP, we are not able to determine if construction repair and/or painting will be needed. Please include all costs based on the scope of work.

Area #2 Board/Committee Room

Question: "The 65" display must have the capability to project separate picture displays simultaneously" Only One 65" Display is called out, are you looking for multiple displays or would you like a device included to create a split screen on the display?

Answer: One 65" display with the ability to split the screen.

Question: "Network camera to be installed for hybrid meetings to view presenter and audience." This reads as though you are requesting one camera to show both Audience and presenter, however this will require dual cameras, please confirm the need for multiple cameras.

Answer: Due to the size of the room, we believe only one camera is needed. We will consider the recommendations presented.

Question: "Additionally, one (1) on-board computer may need to be installed in interactive displays (recommendation sought)" Section does not indicate an interactive Display is requested, do you require an additional display to the 65" Display which will be interactive?

- Is the onboard computer to be used for web conferencing or should we include a compute device for web conferencing?
- Will web conferencing be initiated through a user laptop computer or through an in-room PC navigated via keyboard and mouse?

Answer: We will consider recommendations based on the requirements and use of the room provided in the RFP. Our staff members will use their laptops for web conferencing and hybrid meetings.

Question: Display - “Must support screen sharing/casting from multiple devices through Wi-Fi” This is not available natively from any commercial display, but we can add a device to handle this request if that is desired. Please confirm?

Answer: We need the ability to cast/screen share through WIFI. Not all users need to cast/share at the same time, but the system needs to allow change of presenters easily.

Area #3 Training/Conference Room

Question: “Additionally, two (2) on-board computers to be installed in interactive displays.” Is the onboard computer to be used for web conferencing or should we include a compute device for web conferencing? Will web conferencing be initiated through a user laptop computer or through an in-room PC navigated via keyboard and mouse?

Answer: We currently use online child abuse and education programs such as Not a Number where we present and add notes/comments while utilizing the programs. We also conduct hybrid training sessions where we use Zoom, Teams, and GoToMeetings for our community outreach. Staff members will have a laptop computer to connect for presentations. Since we have outside staff members utilizing the space, we are seeking recommendations when a laptop is not available by the presenter.

Question: Display – “HDMI connection available near control panel capable of carrying audio and video signals to the entire system.” Will a table or cart be required for placing the user laptop while it is connected to the HDMI input Plate?

Answer: We currently have a cart for a user laptop in the room.

Question: Display - “Must support screen sharing/casting from multiple devices through Wi-Fi” This is not available natively from any commercial display, but we can add a device to handle this request if that is desired. Please confirm?

Answer: We need the ability to cast/screen share through WIFI. Not all users need to cast/share at the same time, but the system needs to allow change of presenters easily.

Question: Audio – “A minimum of 2 wireless microphone systems with handheld, lapel, and head-worn microphone options and appropriate antennas” You have requested two Wireless Microphone systems, and requested three different types of microphones. For ease of use and prevent certain confusion, would you prefer 3 wireless microphone systems, with one microphone type for each system. Please confirm this is what is desired.

Answer: The room is multifunctional for our presentations/trainings/meetings. The microphone solution recommended needs to include options for the functions of the room.

Question: Are additional drawings available of the building and spaces where work is to be performed? If So what type of file can you provide to the AV integrator who is awarded the project? Cad, Revit, PDF, ect.

Answer: For Area #3, we do not have additional accurate drawings of the space where the work is to be performed other than Attachment F of the RFP.

Approved by  _____
Darlene Lewis, Chief Operating Officer

By the signatures affixed below, Addendum No. 1 is hereby incorporated into and made a part of the above referenced solicitation.

ACKNOWLEDGED

Vendor _____ Authorized Signature _____ Date _____

**RETURN ONE SIGNED COPY OF THIS ADDENDUM TO THE WCCAC WITH YOUR SEALED PROPOSAL.
FAILURE TO DO SO MAY AUTOMATICALLY DISQUALIFY YOUR RESPONSE FROM CONSIDERATION FOR
AWARD.**