



# WCCAC Background Check Authorization

**Please return the completed signed form via email to [wccacinfo@wilcocactx.org](mailto:wccacinfo@wilcocactx.org).**

SECTION 1: APPLICANT INFORMATION				
First Name:	Middle Name:	Last Name:		
Other Names or Spellings EVER used (married, maiden, alias, etc.):				
Address:				
City:	State:	ZIP Code:		
Phone:		Email Address:		
Date of birth:	Gender:    Female                      Male	SSN:		
DL#:	Issuing state:	<b>Note:</b> WCCAC representative <b>must view DL and/or SS card</b> in order to complete this request for Background Check.		
Ethnicity:	Race:	White                      Black	Unable to Determine	
Hispanic	Asian                      American Indian/Alaskan Native	Native/Hawaiian/Pacific Islander		
Other				
List complete addresses in Texas that you have lived in the past five years. If you have lived outside the state of Texas within the past five years, please list complete addresses and dates (continue on back as needed for hand filled form).				
<b>Disclosure -</b> Please list any known existing criminal or abuse/neglect history:				
If you would like a copy of these results sent to you, please select the appropriate box.				
Email (preferred method; results sent to the email address listed above) No encryption provided.				
Mail (results will be sent to the mailing address listed above)				
SECTION 2: SIGNATURES				
I am the person listed above in Section 1 of this form. The information in this document is correct, and I am a prospective or current Board member, employee, or volunteer of the WCCAC. I agree to update the WCCAC with any changes to the information above.				
I grant permission to the WCCAC to request a Texas Department of Family and Protective Services System, Child Abuse/Neglect Central Registry, and a Texas Department of Public Safety Criminal History check, or other state criminal history or child abuse checks, as well as any subsequent checks, so long as I am active with the WCCAC. I authorize DFPS to transmit the results of this background check to the WCCAC via the Health & Human Services portal.				
I understand that the information I am providing will be part of any request, and that providing false information is a violation of Texas Penal Code Section 37.10. I acknowledge that the WCCAC can receive my background check results.				
Applicant Signature:			Date Signed:	
SECTION 3: NOTE TO THE SUBJECT OF THE BACKGROUND CHECK				
As required by the Texas Family Code 261.002, DFPS maintains a Central Registry of reported cases of child abuse and neglect. The DFPS Central Registry consists only of information gathered during Child Protective Services (CPS), Child Care Licensing (CCL), and Adult Protective Services (APS) facility investigations of child abuse and neglect in cases that were given a disposition of "reason to believe" for CPS and CCL cases or "confirmed and validated" for APS cases, and the person had a role of <i>designated perpetrator</i> or <i>sustained perpetrator</i> . <b>(Please Note:</b> Cases involving adult victims are not included in the DFPS Central Registry.)				
In addition, you will not clear the Central Registry check if you are involved as an alleged perpetrator in an open child abuse or neglect investigation being conducted by DFPS. A new Central Registry check may be requested at the conclusion of the investigation to determine whether you have been listed as a designated perpetrator on the Central Registry of Child Abuse and Neglect.				
The criminal history check from DPS will include all Texas-based arrests and dispositions, including both convictions and cases with unknown dispositions. In some cases, the search will produce juvenile criminal history results.				
If you dispute the criminal history returned from DPS, you will need to request a personal review with DPS. For more information, see <a href="http://www.dfps.state.tx.us/background_checks/">www.dfps.state.tx.us/background_checks/</a> and <a href="http://www.dps.texas.gov/administration/crime_records/pages/errorresolution.htm">www.dps.texas.gov/administration/crime_records/pages/errorresolution.htm</a>				