



## REQUEST FOR QUOTATIONS 25-001 SIGN FABRICATION

### PART I

#### GENERAL REQUIREMENTS

**1. PURPOSE:** The Williamson County Children's Advocacy Center, herein after "CAC", seeks to enter into an agreement with a qualified Individual, Firm or Corporation, (Respondent), to provide solutions that include the fabrication and installation of donor recognition, interior signage, exterior signage, and wayfinding.

**2. BACKGROUND:** The CAC is a non-profit organization, and our mission is to provide hope, healing, and justice for children and families impacted by abuse, violence, and exploitation in our community. The CAC recently renovated the current facility and expanded additional square footage to add a community room and meeting spaces. The CAC has worked with a design firm in the creation of graphic, wayfinding, and donor recognition design services for our renovation and expanded space, both interior and exterior.

Complete specifications can be viewed in Attachments D this solicitation.

The estimated budget for this project is \$50,000 – \$75,000.

**3. SOLICITATION PACKET:** This solicitation packet is comprised of the following:

Part I – General Requirements	Page(s) 1-3
Part II – Insurance Requirements	Page 4
Part III – Terms and Conditions	Page(s) 5-6
Part IV – Scope of Work and Specifications	Page(s) 7-8
Attachment A – Bid Sheet	Page 9
Attachment B – Reference Sheet	Page 10
Attachment C – Subcontractor Information Form	Page 11
Attachment D – Draft graphic design elements / specifications of signage	Page 12-68

**4. AUTHORIZED CONTACT:** For questions or clarification of specifications, you may contact:

**Williamson County Children's Advocacy Center**  
**Darlene Lewis**  
**Chief Operating Officer**  
**Telephone: 512-943-3657**  
**[dlewis@wilcocactx.org](mailto:dlewis@wilcocactx.org)**

The individual listed above may be contacted by telephone or visited for clarification of the specifications only. No authority is intended or implied that specifications may be amended or alterations accepted prior to solicitation opening without written approval of the CAC.

**5. SOLICITATION SCHEDULE:** It is the CAC's intention to follow the solicitation timeline below:

Solicitation released	April 25, 2025
Pre-solicitation meeting and site visit (not required)	Wednesday, May 7, 2025 @ 10:30 AM, CDT
Deadline to receive questions	May 12, 2025 @ 12:00 PM, noon, CDT
CAC responses to questions, addendums, and substitutions	Approximately May 15, 2025 @ 12:00 PM, noon CDT
<b>Deadline for submission of proposals</b>	<b>May 30, 2025 @ 12:00 PM, noon, CDT</b>
Estimated award/purchase date	June 2025 or after

**6. PRE-SOLICITATION MEETING AND SITE VISIT(S):** A pre-solicitation meeting will be held to fully acquaint Respondents with the unique needs of the CAC. Each project area will be visited directly after the meeting.

The pre-solicitation meeting will be conducted on:  
**Wednesday, May 7, 2025, at 10:30 am CDT**  
**Williamson County Children's Advocacy Center**  
**Community Room entrance**  
**1811 S.E. Inner Loop**  
**Georgetown, Texas 78626**

Subsequent visits to the project sites will not be permitted. The CAC will not consider this pre-solicitation meeting mandatory, but highly encouraged. It is the responsibility of the Respondent to be familiar with the specifications herein and to ask any relevant questions they may have concerning this solicitation.

**7. SOLICITATION UPDATE:** Bids will be opened and read aloud in the Community Room, 1811 SE Inner Loop, immediately after the submittal deadline. Respondents shall be responsible for monitoring the CAC's website at <https://wilcocac.org/Solicitations> for any updates pertaining to the solicitation described herein. Various updates may include addendums, cancellations, notifications, and any other pertinent information necessary for the submission of a correct and accurate response. The CAC will not be held responsible for any further communication beyond updating the website.

**8. RESPONSE DUE DATE:** Signed and sealed responses are due at or before **12:00 PM, noon**, on the date noted above to the CAC. Mail or carry sealed responses to:

**FedEx, UPS, Mail or Hand Deliver to:**  
**Williamson County Children's Advocacy Center**  
**Attn: Darlene Lewis, COO**  
**1811 S.E. Inner Loop**  
**Georgetown, Texas 78626**

- A.** Responses received after this time and date shall not be considered.
- B.** Sealed responses shall be clearly marked on the outside of packaging with the Solicitation title, number, due date and **"DO NOT OPEN"**.
- C.** Facsimile or electronically transmitted responses are **not acceptable**.
- D.** Late responses will be returned to Respondent unopened if return address is provided.
- E.** Responses cannot be altered or amended after opening.
- F.** No response can be withdrawn after opening without written approval from the CAC for an acceptable reason.
- G.** The CAC will not be bound by any oral statement or offer made contrary to the written specifications.

**9. GOODS:** Respondent warrants and agrees that all materials supplied hereunder shall be NEW and manufactured and produced in compliance with the laws, regulations, codes, terms, standards, and/or requirements of Underwriter's Laboratories Incorporated, all Federal, State, and local authorities, and all other authorities having jurisdiction, and that performance of goods shall be in accordance with the above laws, regulations, codes, terms, standards, and/or requirements, and agrees upon request, to furnish the CAC a certificate of compliance therewith in such forms as the CAC may require.

- A.** In the event a question arises as the origin or validity of the products, CAC reserves the right to verify the origin with the manufacturer. In the event that the products have been acquired through unauthorized channels CAC further reserves the right to return products for a full refund and seek damages if any have been incurred.

**10. BEST VALUE EVALUATION AND CRITERIA:** All solicitations received may be evaluated based on the best value for the CAC. In determining best value, the CAC may consider:

- ☐ Purchase price and terms;
- ☐ Reputation of Respondent and of Respondent's goods and services;
- ☐ Quality of the Respondent's goods and services;
- ☐ The extent to which the goods and services meet the CAC's needs;
- ☐ Respondent's past relationship with the CAC;
- ☐ The total long-term cost to the CAC to acquire the Respondent's goods or services;
- ☐ Respondent's successful record of post installation support;
- ☐ Any relevant criteria specifically listed in the solicitation.

The CAC reserves the right to reject any or all responses, or delete any portion of the response, or to accept any response deemed most advantageous, or to waive any irregularities or informalities in the response received that best serves the interest and at the sole discretion of the CAC.

**11. COMMITTEE REVIEW:** An evaluation committee will review each response for solicitation compliance and technical scoring in each category using the following weighted criteria. A consensus score will be assigned to each response for each project bid.

Respondents may be required to make an oral presentation to the selection team to further present their qualifications. These presentations will provide the Respondent the opportunity to clarify their proposal and ensure a mutual understanding of the services to be provided and the approach to be used.

- A. Price 30 Points**
- B. Quality of the vendor's goods and services 5 Points**
- C. Meets CAC's Needs 45 Points**
- D. References 15 Points**
- E. Delivery 5 Points**

The evaluation process may reveal additional information for consideration. The CAC reserves the right to modify, without notice, the evaluation structure and weighted criteria to accommodate these additional considerations to serve the best interest of the CAC. However, as part of the award process, The CAC Board of Directors will have the final determination to approve the contract based on a consensus and subjective judgment based on all and any criteria factors to be considered.

## **PART II**

**INSURANCE:** Respondent shall obtain and keep in effect during the term of this contract, insurance coverage in the listed below types and amounts. As evidence of insurance coverage, Respondent shall furnish to CAC certificate(s) of insurance before commencement of any work under this contract.

### **TYPE OF COVERAGE LIMITS**

- A.** Worker's Compensation Statutory
- B.** Comprehensive General Liability \$1,000,000 Ea. occurrence / \$2,000,000 aggregate
- C.** Automobile Liability (owned/leased, non-owned, and hired)
  - 1.** Bodily Injury \$1,000,000 Ea. Person / \$1,000,000 Ea. Occurrence
  - 2.** Property Damage \$1,000,000 Ea. Occurrence



### **PART III TERMS AND CONDITIONS**

- 1. AGREEMENT TERM:** The term of the Agreement shall begin from date of award and shall remain in full force until all items been delivered, installed, and inspected by CAC staff. If the Respondent fails to perform its duties in a reasonable and competent manner, the CAC shall give written notice to the Respondent of the deficiencies and the successful Respondent shall have thirty (30) days to correct such deficiencies. If the Respondent fails to correct the deficiencies within thirty (30) days, the CAC may terminate the agreement by giving the Respondent written notice of termination and the reason for the termination. If the agreement is terminated, for any reason, respondent shall turn over all material, records and deliverables created to date within fifteen (15) working days after completion of duties through the termination date.
- 2. RESPONDENT REQUIREMENTS:** The opening of a solicitation shall not be construed as the CAC's acceptance of such as qualified and responsive.
  - A.** Respondents shall be firms, corporations, individuals or partnerships normally engaged in the fabrication and installation of the commodities specified herein.
  - B.** Respondent shall possess state licensing if required.
  - C.** Respondent shall possess no less than five (5) years in the fabrication and installation of commercial signage.
  - D.** Employees of successful respondent shall be subject to a criminal background check, sex offender check, and Department Family and Protective Services search.
  - E.** Provide all labor, supplies, and materials required to satisfactorily perform the services as specified herein and own or acquire at no cost to the CAC all construction aids, appliances, and equipment Respondent deems necessary and maintain sole responsibility for the maintenance and repair of Respondent's vehicles, equipment, tools, and all associated costs. The CAC shall not be responsible for any Respondent's tools, equipment, or materials lost or damaged during the performance of the services specified herein.
  - F.** Be domiciled in or have a home office inside the United States. Respondents domiciled outside the United States, or not having a home office inside the United States will not be included for consideration in this procurement process.
- 3. SUBCONTRACTORS:** If Subcontractors will be used the Respondent is required to complete and submit with their bid response Attachment C: Subcontractor Information Form. The Contractor shall be fully responsible to the CAC for all acts and omissions of the Subcontractors just as the Contractor is responsible for the Contractors own acts and omissions. The Contractor shall:
  - A.** Require that all deliverables to be provided by the Subcontractor be provided in strict accordance with the provisions, specifications, and terms of the Contract.
  - B.** Require that all Subcontractors obtain and maintain, throughout the term of their agreement, primary insurance in the type and amounts specified for the Vendor, with the CAC being named as an additional insured; and
  - C.** Require that the Subcontractor indemnify and hold the CAC harmless to the same extent as the Contractor is required to indemnify the CAC.
  - D.** Awarded Contractor is required to submit a list of all subcontractors for approval by the CAC prior to use of any subcontractors throughout the term of the contract.
- 4. PRICING:** The Respondent shall determine and submit a fixed cost for the work and shall include all incidental costs, labor, overhead charges, travel, payroll expenses, freight, equipment acquisition and maintenance, demurrage, fuel surcharges, delivery charges, costs associated with obtaining permits, insurance, bonds, and risk management. No separate line-item charges shall be permitted for either response or invoice purposes.

5. **COSTS INCURRED:** Respondent shall acknowledge that the issuance of a solicitation shall in no way obligate the CAC to award a contract or to pay any costs associated with the preparation of a response to said solicitation. The costs in developing and submitting proposals, preparing for, and participating in oral presentations or any other similar expenses incurred by a Respondent are the sole responsibility of the Respondent and shall not be reimbursed by the CAC.
6. **PERFORMANCE REVIEW:** The CAC reserves the right to review the awarded respondent(s) performance at any time during the contract term.
7. **ACCEPTANCE/INSPECTION:** Acceptance inspection should not take more than fifteen (15) working days. The awarded respondent will be notified within the time frame if the services delivered are not in full compliance with the specifications. In the event the services or products are not to the satisfaction of the CAC; the vendor shall agree to reperform services or replace items to specification at no additional cost to the CAC. If any agreement or purchase order is cancelled for non-acceptance, the needed services may be purchased elsewhere.
8. **ORDER QUANTITY:** The quantities shown on the solicitation are estimates only. No guarantee of any minimum or maximum purchase is made or implied. The CAC will only order the services/goods needed to satisfy requirements within budgetary constraints, which may be more or less than indicated.
9. **PERMITS:** The successful Respondent shall verify and obtain all necessary permits (no permit fees will be waived), licenses, and/or certificates required by federal, state, and local laws, ordinances, rules, or regulations for the completion of the services as specified if required for the project.
10. **AWARD:** The CAC reserves the right to enter into an Agreement or a Purchase Order with a single award, split awards, non-award, or use any combination that best serves the interest and at the sole discretion of the CAC.  
Respondents to the solicitation will be notified when CAC staff recommendation of award has been made.  
Award announcement will be posted on the CAC website at <https://wilcocac.org/Solicitations> and made upon CAC's Board of Director's approval of staff recommendation and executed agreement.
11. **POST-AWARD MEETING:** The CAC and Respondent shall have a post-award meeting to discuss, but not be limited to the following:
  - A. Provide CAC contact(s) information for implementation of agreement.
12. **PROMPT PAYMENT POLICY:** Payments will be made in accordance with the Texas Prompt Payment Law, Texas Government Code, Subtitle F, Chapter 2251. The CAC will pay Vendor within thirty days after the acceptance of the supplies, materials, equipment, or the day on which the performance of services was completed or the day, on which the CAC receives a correct invoice for the supplies, materials, equipment, or services, whichever is later. The Vendor may charge a late fee (fee shall not be greater than that which is permitted by Texas law) for payments not made in accordance with this prompt payment policy; however, this policy does not apply to payments made by the CAC in the event:
  - A. There is a bona fide dispute between the CAC and Vendor concerning the supplies, materials, services or equipment delivered or the services performed that causes the payment to be late; or
  - B. The terms of a federal agreement, grant, regulation, or statute prevent the CAC from making a timely payment with Federal Funds; or
  - C. There is a bona fide dispute between the Vendor and a subcontractor or between a subcontractor and its suppliers concerning supplies, material, or equipment delivered or the services performed which caused the payment to be late; or
  - D. The invoice is not mailed to the CAC in strict accordance with instructions, if any, on the purchase order or agreement or other such contractual agreement.

- 13. NON-APPROPRIATION:** The resulting Agreement is a commitment of the CAC's current revenues only. It is understood and agreed the CAC shall have the right to terminate the Agreement at the end of any CAC fiscal year if the Board of Directors of the CAC does not appropriate funds sufficient to purchase the estimated yearly quantities, as determined by the CAC's budget for the fiscal year in question. The CAC may affect such termination by giving Vendor a written notice of termination at the end of its then current fiscal year.

## **PART IV**

### **SPECIFICATIONS / SCOPE OF WORK**

The Williamson County Children's Advocacy Center described service for the fabrication and installation of donor recognition, interior signage, exterior signage, and wayfinding detailed in this Request for Quotations. The vendor shall provide all labor, materials, delivery, equipment, warranties, tools, licenses, and support to furnish and install as required to complete the project for all work in accordance with the scope of work and specifications provided in this RFQ.

#### **1. DELIVERY AND INSTALLATION:**

- A.** Delivery and installation shall be performed at the following location:

**Williamson County Children's Advocacy Center  
1811 S.E. Inner Loop  
Georgetown, Texas 78626**

- B.** Delivery and installation shall occur between the hours of 8:00AM to 5:00PM Monday through Friday unless otherwise approved by the CAC's POC.

#### **2. CONTRACTOR RESPONSIBILITIES:** The Contractor shall:

- A.** Evaluate materials for the fabrication of signs and graphics.
- B.** Will only use the sign material, size, colors, fonts, etc. as provided for in the attached design guide and/or approved by CAC.
- C.** Supply and use only new, high-quality brackets and mounting hardware.
- D.** Notify the CAC's designated personnel to schedule delivery and installation.
- E.** Check in with the Administration Office upon arrival on site.
- F.** Communicate all status updates, manufacturing delays, etc. to the CAC's POC.
- G.** Comply with any/all required permits required by local authorities and ordinances.
- H.** Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
- I.** Clean adjacent areas of dust, dirt, and debris caused by installation. Return adjacent areas to original condition or "reasonably acceptable."
- J.** Provide five-year minimum parts and labor warranty on sign fabrication and installation. During the five years after their installation, the selected company agrees to repair or replace any faded, damaged, or crooked signs that are caused by poor fabrication methods or installation techniques at no cost to the CAC.

#### **3. PRE-INSTALLATION INSPECTION:** Successful Respondent shall conduct an advance assessment for any obstructions that would limit or alter the sign fabrication or installation.

#### **4. CONTRACT TIME:** This agreement shall be in full force and effect when all parties and successful Proposal shall complete Proposer's Obligations from the effective date of this Agreement within the proposed duration as agreed upon by the selected Proposer and the WCCAC.

5. **PRICING:** Pricing indicated in the bid form shall be all-inclusive of all incidental costs, labor, equipment, freight, fuel, overhead charges, fees, and costs associated with obtaining permits, insurance, bonds, and risk management as necessary to fabricate and install the signage. No additional fees shall be permitted.
  - A. All prices MUST be firm for the life of the contract.
  - B. Tax Exemption. Do not include Federal Excise, State or City Sales Tax for which a non-profit 501 (c)(3) is exempt under State Law. The CAC shall furnish a tax exemption certificate, if required.
6. **GOODS:** The products furnished under said specification shall be of quality workmanship and material. The Vendor represents that all signage offered under said specifications shall be new.
7. **ACCEPTANCE TESTING:** Successful Respondent shall provide complete acceptance of all signage components prior to job closeout.
8. **QUANTITIES:** The quantities shown on the solicitation are estimates only. No guarantee of any minimum or maximum volume is made or implied. The CAC shall only order the goods needed to satisfy operating requirements within budgetary constraints, which may be more or less than indicated.
9. **CAC RESPONSIBILITY:** CAC shall provide a project representative for the purpose of scheduling installation and approving work upon completion. Installation shall be conducted while the project area is not in use.
10. **WARRANTY:** The goods and services shall be warranted against defects in material and workmanship for a period of not less than five (5) years beginning with the date of acceptance:
  - A. The warranty shall cover the replacement and installation of any signage or mounting that fails during the warranty period within 15 days of written notification from CAC.
  - B. All signs will be free of defects due to craft work including, but not limited to:
    - a. Bubbling, chalking, rusting, or other disintegration of the sign panel, graphics, or sign edges.
    - b. Corrosion appearing beneath paint or vinyl surfaces, on sign brackets, posts, or other support assemblies or fasteners.
    - c. Assemblies not remaining true and plumb on their supports.
    - d. Peeling, delamination, or warping (oil canning).
11. **WARRANTY SERVICE WORK:** Successful respondent shall be required to coordinate and/or perform warranty work, at no cost to the CAC, within 48 hours of notification by a factory-trained technician/installer. Successful respondent shall be responsible for all transportation and shipping costs.
12. **NON-WARRANTY SERVICE WORK:** Successful respondent shall provide on-going maintenance of the signage, if required.
13. **SIGNAGE REQUIREMENTS AND SPECIFICATIONS:** All signage shall be fabricated and installed to meet or exceed the most current rules, regulations, and standards set forth by Federal Occupational Safety and Health Administration (OSHA), Williamson County, Texas and the City of Georgetown, Texas. The Vendor must be in good standing and not included on any exclusions or disbarment list for the Federal, State, Local government, or the WCCAC.
13. **INSTALLATION INSTRUCTIONS AND MAINTENANCE KIT:** A maintenance kit will be provided to include how to inspect the product(s), and how to keep signage in good working order. The kit should also include touch-up primer, order-specific touch-up paint for all colors used, if applicable.

**ATTACHMENT A  
BID FORM/ COST PROPOSAL FORM**

Solicitation Number: 25-001  
Due Date: May 30, 2025  
Time: On or Before 12:00 PM NOON CST

**Respondent's Information:**

Tax ID Number: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address 2: \_\_\_\_\_

Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

Entity Type: \_\_\_\_\_

E-mail: \_\_\_\_\_

ITEM DESCRIPTION	UNIT OF MEASURE	TOTAL PRICE
CAC Sign Fabrication and installation project	Fabrication and Installation	\$

Print Authorized Individual Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENT B  
RESPONDENT'S REFERENCE SHEET**

**PLEASE COMPLETE AND RETURN THIS FORM WITH THE SOLICITATION RESPONSE**

**PLEASE COMPLETE AND RETURN THIS FORM WITH THE SOLICITATION RESPONSE**

1. Company's Name

Name of Contact

Title of Contact

**E-Mail Address**

Present Address

City, State, Zip Code

Telephone Number

(       )

Fax Number: (       )

2. Company's Name

Name of Contact

Title of Contact

**E-Mail Address**

Present Address

City, State, Zip Code

Telephone Number

(       )

Fax Number: (       )

3. Company's Name

Name of Contact

Title of Contact

**E-Mail Address**

Present Address

City, State, Zip Code

Telephone Number

(       )

Fax Number: (       )

**ATTACHMENT C  
SUBCONTRACTOR INFORMATION FORM**

**SOLICITATION NUMBER:** 25-001

**RESPONDENT'S NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

- **CIRCLE ONE - NO, I WILL NOT USE SUBCONTRACTORS ON THIS CONTRACT**

**YES, I INTEND TO USE SUBCONTRACTORS ON THIS CONTRACT**

If yes complete the information below

**1. Subcontractor Name**

Name of Contact

E-Mail Address

Address

City, State, Zip Code

Telephone Number

(       )

Fax Number: (       )

Describe work to be performed

Percentage of contract work to be performed

%

**2. Subcontractor Name**

Name of Contact

Title of Contact

E-Mail Address

Address

City, State, Zip Code

Telephone Number

(       )

Fax Number: (       )

Describe work to be performed

Percentage of contract work to be performed

%

- *Add additional pages as needed*

**ATTACHMENT D**  
**Page/ Wilco CAC**

**Donor Recognition & Signage Bid Documentation**





**Page/**

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**Williamson County  
Children's Advocacy Center**  
Donor Recognition &  
Signage Bid Documentation  
14 March 2025

General Requirements

Document Contents/Description

- 1 Sign Location Plan**  
A Sign Location Plan—or SLP—identifies the areas of the site where signs will be placed. The message schedule, used in conjunction with the SLP, indicates the sign type, and message/content that will go in the identified sign location.
- 2 Sign Type List**  
The Sign Types that appear across the project are identified in this list and organized by series. Various messages exist for all sign types. The SLP will indicate the sign type needed.
- 3 Sign Type Sheet**  
Fabrication needs and performance criteria are provided for each sign type. Each sign is presented with the level of detail needed to properly build and install the sign according to Page Branding & Graphics’ specification.
- 4 Graphic Layout**  
Each sign message is designed on a grid according to Page Branding & Graphics’ specification. Specific details for message layouts, margins, and graphic measurements are provided for applicable sign types.

Typography

- 1 Font Family**  
Gotham is used in three weights: Light, Book, and Medium. This applies to the majority of the signage in this document. Please note any exceptions on the Graphic Layouts of this document.  
  
The fonts shown in this document are for reference only, and may not in any way be used as artwork. No font substitutions are allowed. Font names must match exactly for accurate execution of design. Sign Contractor/Fabricator is required to purchase all typefaces specified for project.
- 2 Where to Purchase Fonts**  
Gotham can be purchased at: <https://typography.com/fonts/gotham/overview>  
  
Character Height/Line Spacing  
Specific type measurements are indicated on the Graphic Layouts for each sign. These measurements define character height, baseline spacing and space between lines of text in a list format.  
  
All type throughout this system maintains the same leading, kerning, and tracking styles unless otherwise noted.  
  
Leading maintains a ratio of 100% of the type size for all caps (for example, 10-point leading for 10-point type) and 115% of the type size for sentence case (for example, 11.5-point leading for 10-point type). Leading refers to the vertical distance between the baselines of successive lines of type. This is measured from the baseline of text to the following line of text’s baseline.  
  
All kerning is set to "optical". Kerning refers to the space between individual characters. Tracking for Gotham is set to "0" unless otherwise noted. Tracking refers to the spaces between characters within a word.

- 3 Measuring Type**  
Type is measured from the baseline of a character to the top of the character. Please note characters like “b”, “g”, or “C”, how the curves of these—and similar characters—will drop below the baseline or extend above the capline. Here is a simple guide for reference:  
  

Capline

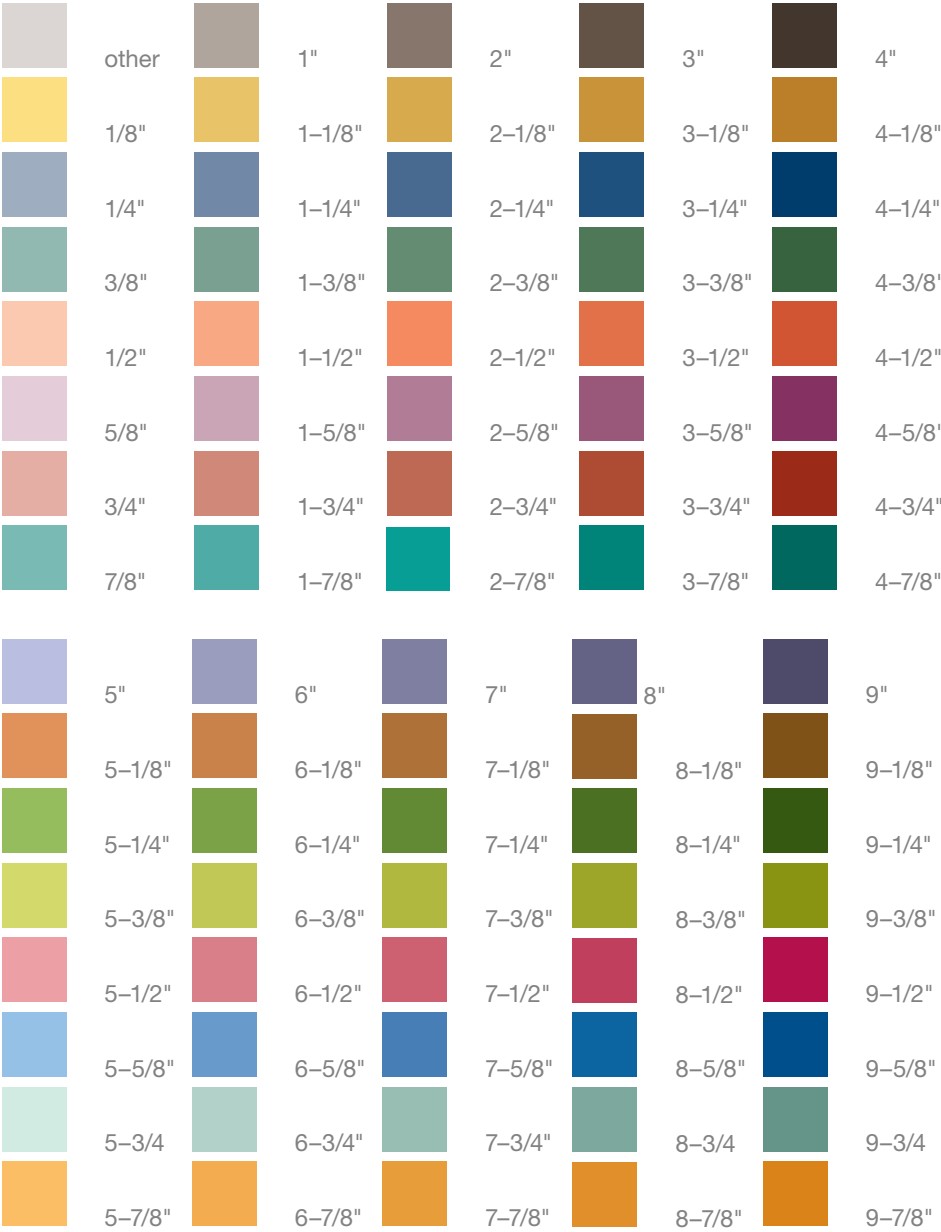
Baseline

Abg12
- 4 ADA Text/Braille**  
Unless otherwise noted, all ADA text has a 5/8" cap height, rendered in all caps. Text is tactile. All Braille is standard 1/4" height and spaced 3/8" after the tactile text based on ADA requirements. Braille color to match the plaque face.  
  
**5 Symbols/Logos**  
The symbols used in the project are based on AIGA international symbol library with customization as required per the project specifics. Page Branding & Graphics will supply the project symbol set as vector EPS file types. See Typography and Symbols page of this document for reference.  
  
For dimension specifications, please refer to the measurement notes on the Graphic Layouts. When scaling, Sign Contractor to ensure correct proportions and spacing is maintained.

Layout

- 1 Message Layouts, Margins and Graphics**  
Generally, this signage system uses a modular grid to create the size and proportional relationships of signs throughout the project. All layout measurements are depicted using measurement color guides (key shown at right) for each sign type.  
  
Defined on the Graphic Layouts for each sign, these measurements are broken out into commonly used dimensions that appear throughout the signs in all the series. Using color as the indicator, each element of the sign is broken out into its own area. Individual Graphic Layouts contain two views for each sign type: (1) Build View illustrates how the actual sign will appear and (2) Layout Diagram contains the graphic and spacing measurements.  
  
If document is reproduced in black and white or grayscale, Page/Dyal Branding & Graphics can provide an 11x17 formatted color pdf document.
- 2 Spacing**  
Spacing refers to the distance between unique content elements of each layout. For specifics on leading and line spacing, see typography section of this document. For all others, refer to spacing measurements shown on the Graphic Layouts.
- 3 Content**  
Content on each sign is shown for illustrative purposes only. Refer to the message schedule for location specific information.

- 4 Measurement Guides Key**  
A full set of measurements is illustrated below as a color key. Measurements noted bold are used in this documentation set.



General Requirements

Fabrication and Submittal

1 Material, Color, and Finish

A variety of color reference systems may be used to communicate color selection. The colors displayed throughout this package for reference only, and may not in any way be used for color matching. No color, material, or finish substitutions are allowed without prior approval. Actual color, finish, and specification take precedence over any visual representation in this document.

All colors to have Satin finish unless noted otherwise.

All colors (ink or paint) to be opaque with no background color bleed-through.

All exterior signs and sign panels to receive UV resistant top coat as appropriate.

2 General Fabrication Notes

- a Refer to 10 1400 document for detailed specifications guidelines.
- b All sign mounting conditions to be coordinated between Sign Contractor and General Contractor and/or Architect as appropriate.
- c Sign Contractor is responsible for obtaining all required permits.
- d Sign Contractor/Fabricator's logo/information decal to be placed on signs only if required by local ordinance. Any required information to be minimal in nature and be hidden from normal view.
- e Sign Contractor to confirm color temperature of exterior architectural lighting. Illumination of exterior signs to match the color temperature of architectural lighting.
- f Sign Contractor to coordinate with Owner or General Contractor to have building power brought to illuminated sign locations.
- g Sign Contractor to patch all materials affected by facade penetrations (for power and/or mounting) to preinstallation standards. Sign Contractor to coordinate with Owner or General Contractor as required.
- h Sign Contractor to coordinate with Owner or General Contractor to have any required blocking installed at required sign locations.
- i Structural items as required by Architect or state/local ordinances, to be stamped by an Engineer licensed to practice in the District of Columbia. Owner, and or Architect to direct Sign Contractor to obtain stamped engineering documents for sign types as required.
- j All signs within the pedestrian zone to be fabricated to withstand an average level of public interaction.

- k All exterior signs to be fabricated to withstand the average wind-load of the area with minimal (1" or less) deflection.
- l Signs to have internal bracing as required ensuring faces are true and free from oil-canning or other imperfections
- m Exterior signs to be vented to prevent moisture collection on interior. If weep holes are required by code, they are to be fabricated in such a way as to prevent insect infiltration of sign. Vents to be insect resistant.
- n All paint finishes to have a Satin sheen, unless otherwise specified. All ADA governed signs to have Matte, Non-Glare ADA compliant finish.
- o Applied letters and/or graphics shall not be subject to peeling.
- p All visible welds to be ground and finished.
- q Exposed fasteners are not permitted unless noted on the sign design drawings. If exposed fasteners are used, they are to be of consistent type and evenly spaced. All exposed fasteners on signs at the pedestrian level to be of a security type. Layout and specification of all exposed fasteners to be shown and noted on signage shop drawings.
- r Sign locations may be adjusted in field based on actual paver layout.
- s All dimensions shown on design drawings as Verify In Field or similar are to be verified and provided by General or Sign Contractor as appropriate.
- t Sign design drawings and specifications may be updated by email, RFI, ASI, or other means of standard communication. Sign Contractor is responsible for verifying that most recent specification and design information is being used in the fabrication of all signage elements.
- u See 10 1400 Signage Specifications for additional fabrication specifications and requirements.
- v This list is not all-inclusive and may be added to at any time.

3 General Submittal Notes

- a Fabricator to provide submittal schedules at onset of project.
- b Required submittals are noted in 101400, Part 1-1.3 Submittals and mockups/ prototypes are noted in 101400 Appendix A. Unless stated otherwise, all approved mockups may be installed as permanent signs.
- c All submittals are required to have a Log Number affixed. See 101400, Part A 1.3 Submittals for additional information on the Log Number standard.
- d All submittals are required to have a Contractor Review Stamp affixed on a cover letter. The review stamp will indicate that the submittal has passed the Contractor's internal QA/QC review process.
- e Any submittal that does not contain a Log Number and Contractor Stamp will be sent back with no review.
- f General/Sign contractor to submit full shop drawings of all signs for approval prior to fabrication. All shop drawings are to be created new for the project and are to illustrate actual installation conditions. "Standard Details" are not acceptable.
- g This list is not all-inclusive and may be added to at any time.

Typography

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz  
0123456789

Gotham Light

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz  
0123456789

Gotham Book

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz  
0123456789

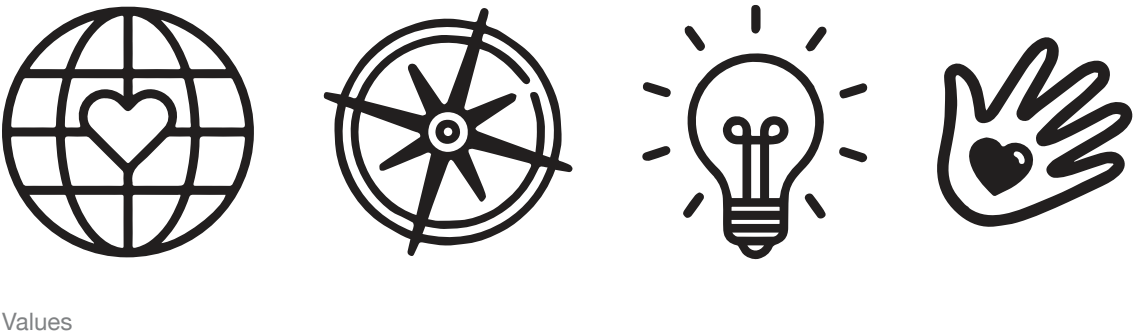
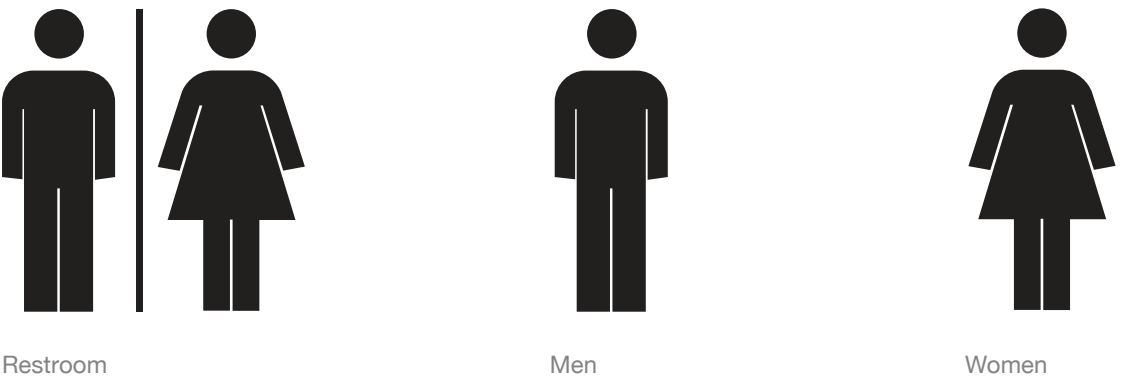
Gotham Medium

All stated type dimensions in documents are cap height

A b g 1 2

1-1/2" Cap Height

Symbols



Project Logo



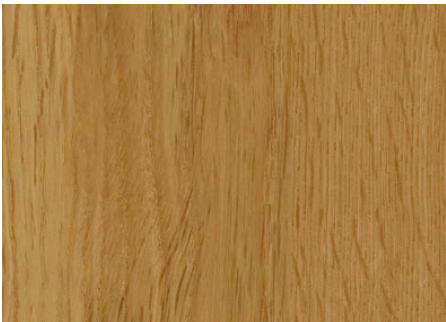
Note: Logos shown are fixed lockups  
When scaling, Sign Contractor  
is responsible for maintaining  
proportions and spacing.

Logo artwork files to be provided  
by Williamson County Children's  
Advocacy Center.

Material, Color, and Finish



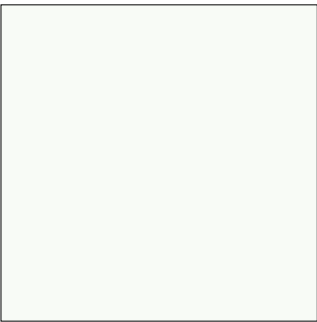
Material M1  
Chemmetal #925 Brushed Medium Bronze  
Matching finish for exterior conditions



Material M2  
3M Di-Noc Fine Wood 1257 or matching stain  
3M Di-Noc Exterior Fine Wood 236EX for exterior



Material M3  
Clear acrylic - Polished or Frosted P95  
finish pending Client selection



Color C1  
Matthews MP03673 White Atrium



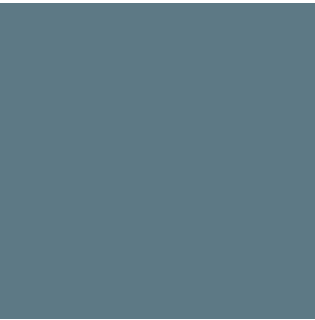
Color C2  
Matthews MP05856 Yellow Candle



Color C3  
Matthews MP09244 Celosia Bloom



Color C4  
Matthews MP11532 Freshfields



Color C5  
Matthews MP07031 Mozart Blue



Color C6  
Matthews MP00158 Brown Betty



Color C7  
Match HEX Color Code (#faa02a)



Color C8  
Match HEX Color Code (#fb3b21)



Color C9  
Match HEX Color Code (#19ac6c)



Color C10  
Match HEX Color Code (#2ab2dc)



Color C11  
Matthews MPXXXX Deep River



Color C12  
Match HEX Color Code (#c5802a)



Color C13  
Match HEX Color Code (#bc3526)



Color C14  
Match HEX Color Code (#10794c)



Color C15  
Match HEX Color Code (#2089a9)



Color C16  
Match HEX Color Code (#9b8579)

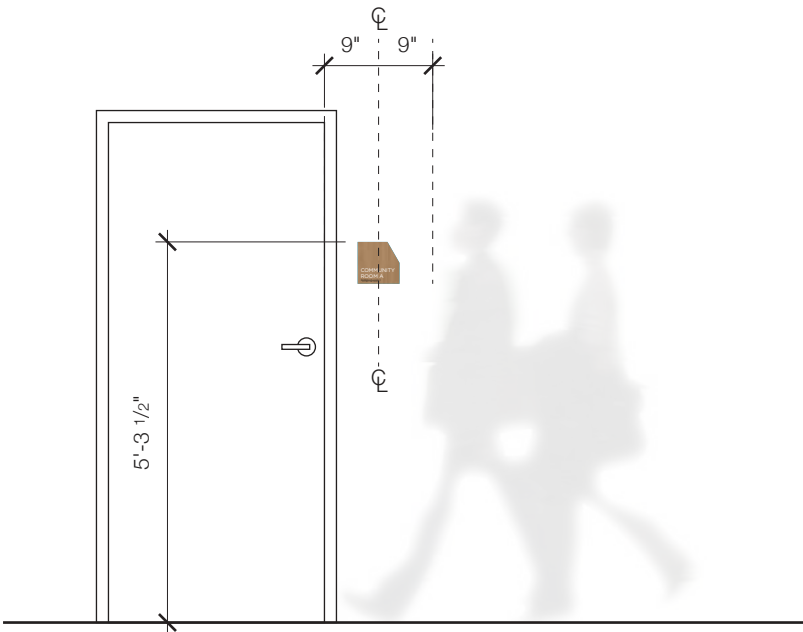
NOTES

A variety of color reference systems may be used to communicate color selection. The colors displayed here are for reference only, and may not in any way be used for color matching. No color, material, or finish substitutions are allowed without prior approval. Actual color, finish, and specification take precedence over any visual representation in this document.

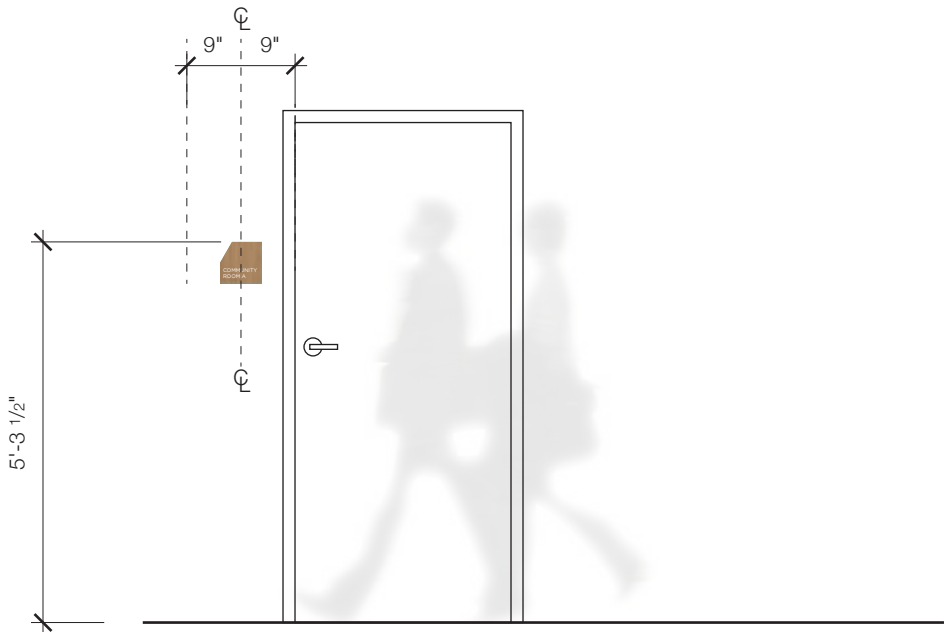
All white colors (ink or paint) to be opaque with no background color bleed-through.

All exterior signs and sign panels to receive UV resistant top coat as appropriate.

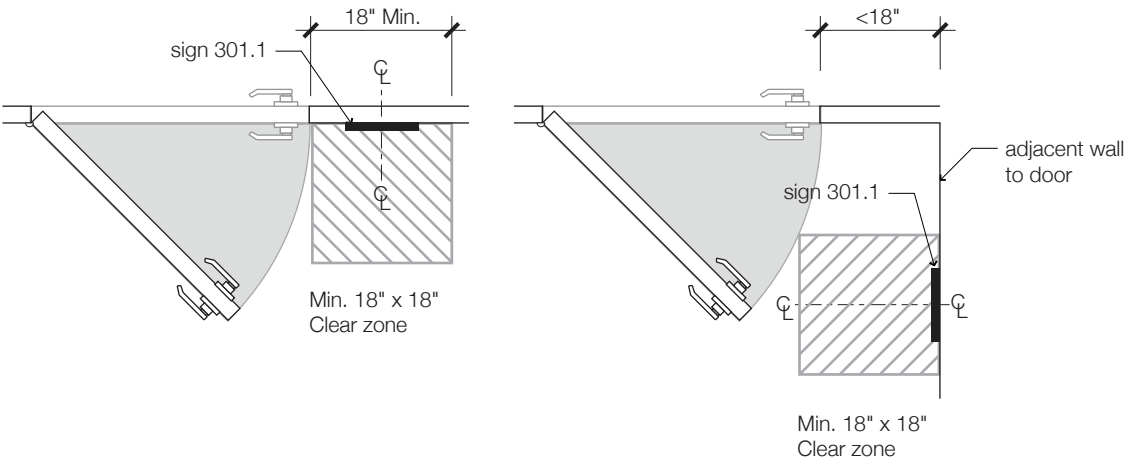
Typical Installation Details



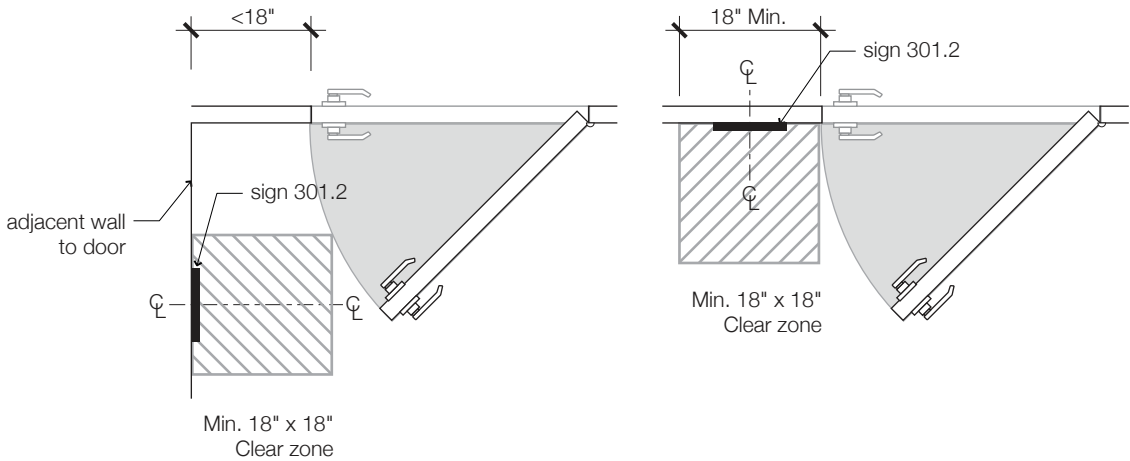
1 Installation Elevation - ADA Plaque Right (xxx.1)  
SCALE: 3/8" = 1' - 0"



2 Installation Elevation - ADA Plaque Left (xxx.2)  
SCALE: 3/8" = 1' - 0"



3 Clearance Zone Plan Diagram - ADA Plaque (xxx.1)  
SCALE: NTS



4 Clearance Zone Plan Diagram - ADA Plaque Left (xxx.2)  
SCALE: NTS

NOTES

1. Installation Elevation - Room ID (Right)  
Location specific adjustments may be required. Align/center on architectural items as appropriate.
2. Installation Elevation - Room ID (Left)  
Location specific adjustments may be required. Align/center on architectural items as appropriate.
3. Installation Elevation - Gallery Style ID  
Location specific adjustments may be required. Align/center on architectural items as appropriate.
3. Clear Zone Plan Diagram (Right)
4. Clear Zone Plan Diagram (Left)  
Minimum clearance zone - ADA Room Identification Plaques. Signs containing tactile characters shall be located so that a clear floor space of 18" minimum by 18" minimum, centered on the tactile characters, is provided beyond the arc of any door swing between the closed position and 45 degree open position.

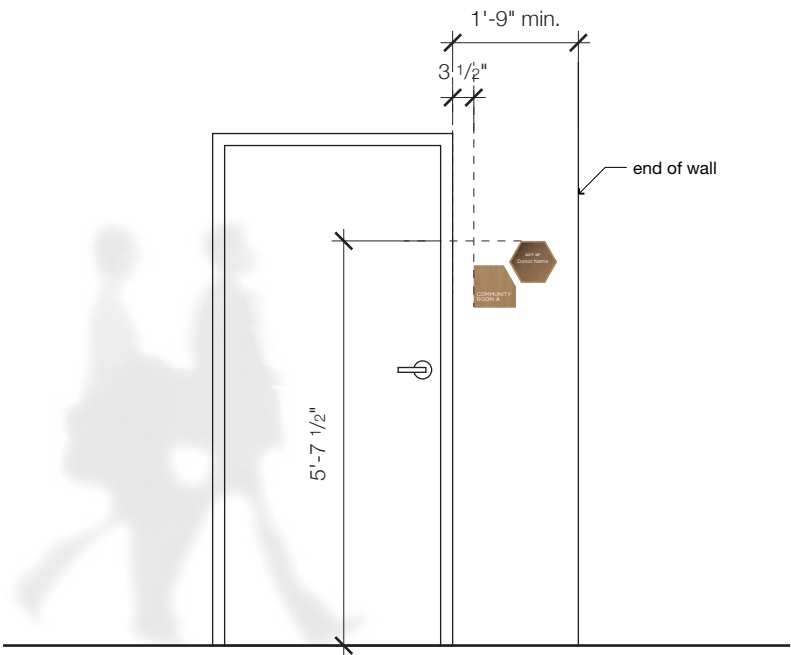
Clear Zone next to door may be on a glass wall or sidelight. Every effort to be made to install signs consistently throughout the building as it relates to glass walls or sidelights. Architect or ADA consultant to verify if sidelight next to door meets clear wall space requirement and can have sign installed on it.

If wall area and clear floor space at latch side of door is less than 18", sign to be placed on adjacent wall and centered in first 18" of clear floor space. First position is adjacent wall on latch side of door and second position is wall area on hinge side of door.

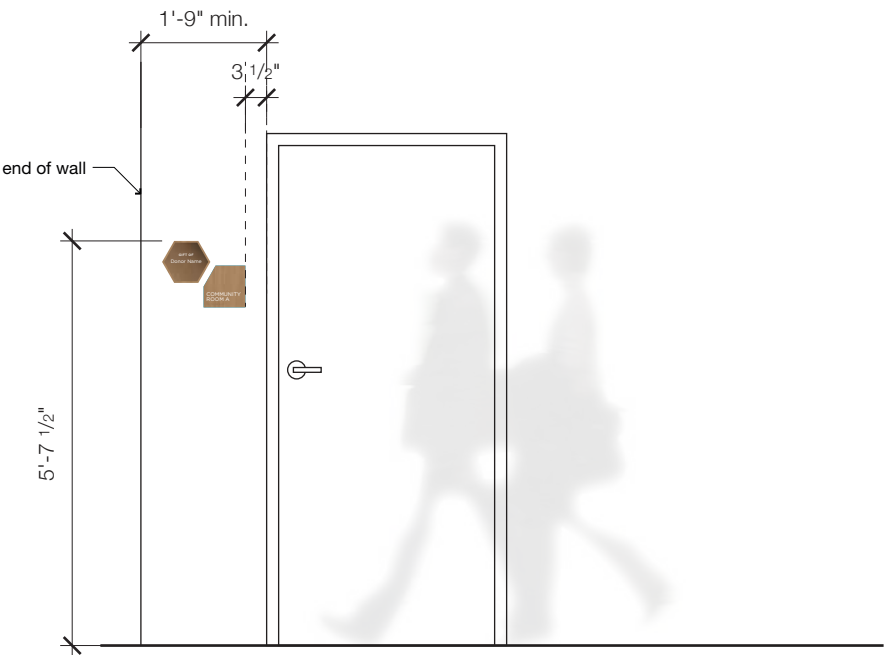
ADA room identification plaque signs are to be placed per TAS 703.4



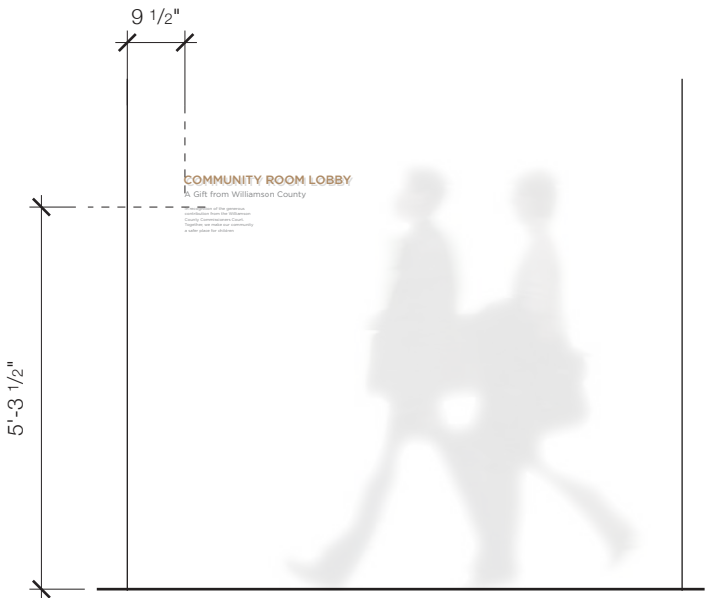
Typical Installation Details



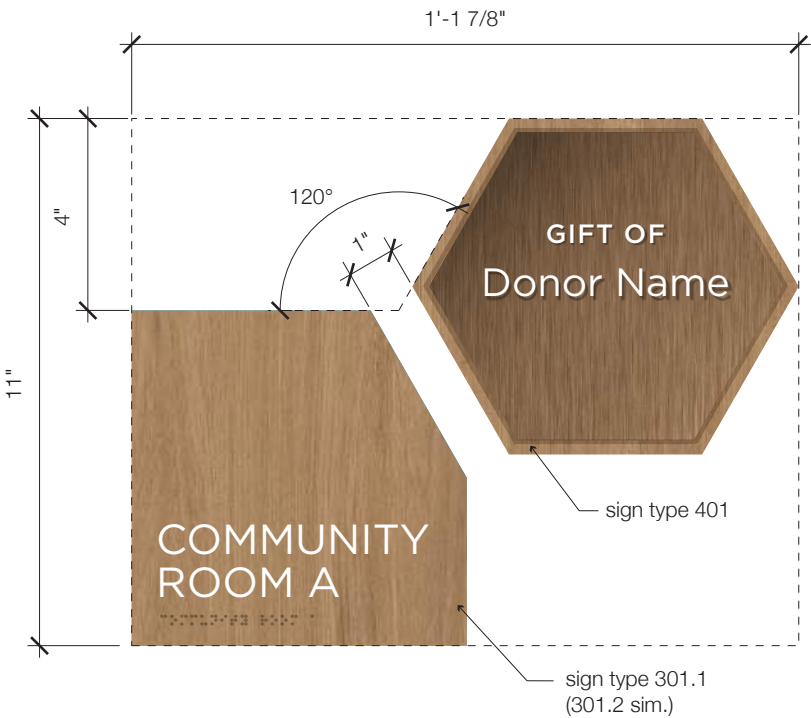
1 Installation Elevation - ADA Plaque Right (xxx.1) with Donor Plaque  
SCALE: 3/8" = 1' - 0"



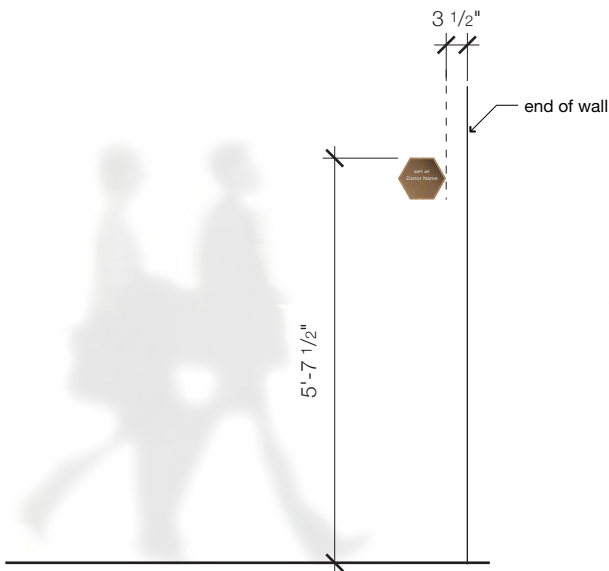
2 Installation Elevation - ADA Plaque Left (xxx.2) with Donor Plaque  
SCALE: 3/8" = 1' - 0"



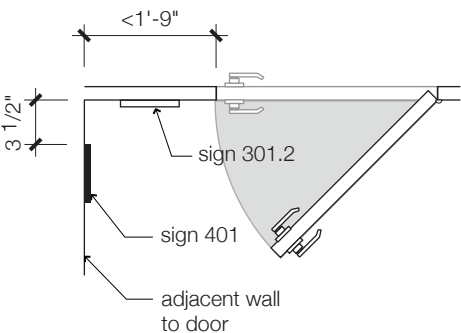
3 Installation Elevation - Gallery Style Donor ID  
SCALE: 3/8" = 1' - 0"



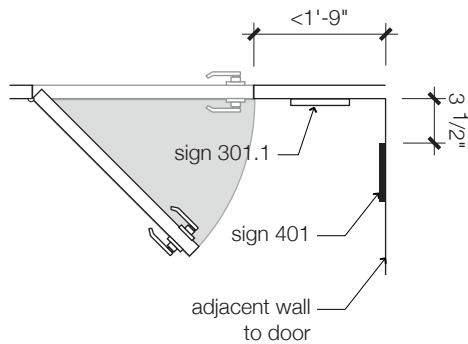
4 Mounting Detail - ADA Plaque (301.1) and Donor Plaque (401)  
SCALE: 3" = 1' - 0"



5 Installation Elevation - Donor Plaque Only  
SCALE: 3/8" = 1' - 0"



6 Installation Diagram - Donor Plaque Only  
SCALE: NTS



NOTES

1. Installation Elevation - Room ID with Donor Plaque (Right Door Latch)  
Minimum width of clearance for both ADA and Donor Plaque signs is 1' - 9". If clearance space is less than minimum width, the donor plaque must be installed on the adjacent wall. Reference Drawing 6 on this page.

2. Installation Elevation - Room ID with Donor Plaque (Left Door Latch)  
Minimum width of clearance for both ADA and Donor Plaque signs is 1' - 9". If clearance space is less than minimum width, the donor plaque must be installed on the adjacent wall. Reference Drawing 6 on this page.

3. Installation Detail - Gallery Style Donor ID

4. Mounting Detail - Room ID and Donor Plaque

5. Installation Elevation - Donor Plaque Only

6. Installation Diagram - Donor Plaque Only

Note: Sign Contractor to identify any atypical installation conditions and review with Designer/Owner in field prior to installation.

Sign Type List

SIGN TYPE	DESCRIPTION	QUANTITY
Series 300	Interior Base Building	
301.1	Room ID - Right	27
301.2	Room ID - Left	27
302.1	Therapy/Interview Room ID - Right	12
302.2	Therapy/Interview Room ID - Left	10
303.1	Small Room ID - Right	05
303.2	Small Room ID - Left	03
315.1	Restroom ID - Right	08
315.2	Restroom ID - Left	03
Series 400	Donor Signage	
401	Donor Room Plaque	32
402	Donor Room Vinyl	01
403	Lobby Donor Bird	03
404	Gallery Style Donor	02
405	Outdoor Donor (Door)	02
406	Outdoor Donor (Freestanding)	02
Series 500	Speciality Signage	
500	Donor Wall	01
501	Values Display	01
503	Pinwheel Society Donors	01

NOTES

This list represents the various types of signs used in the experiential graphics and signage system for Williamson County Children's Advocacy Center.

This list is regularly referenced when describing signs throughout this document.

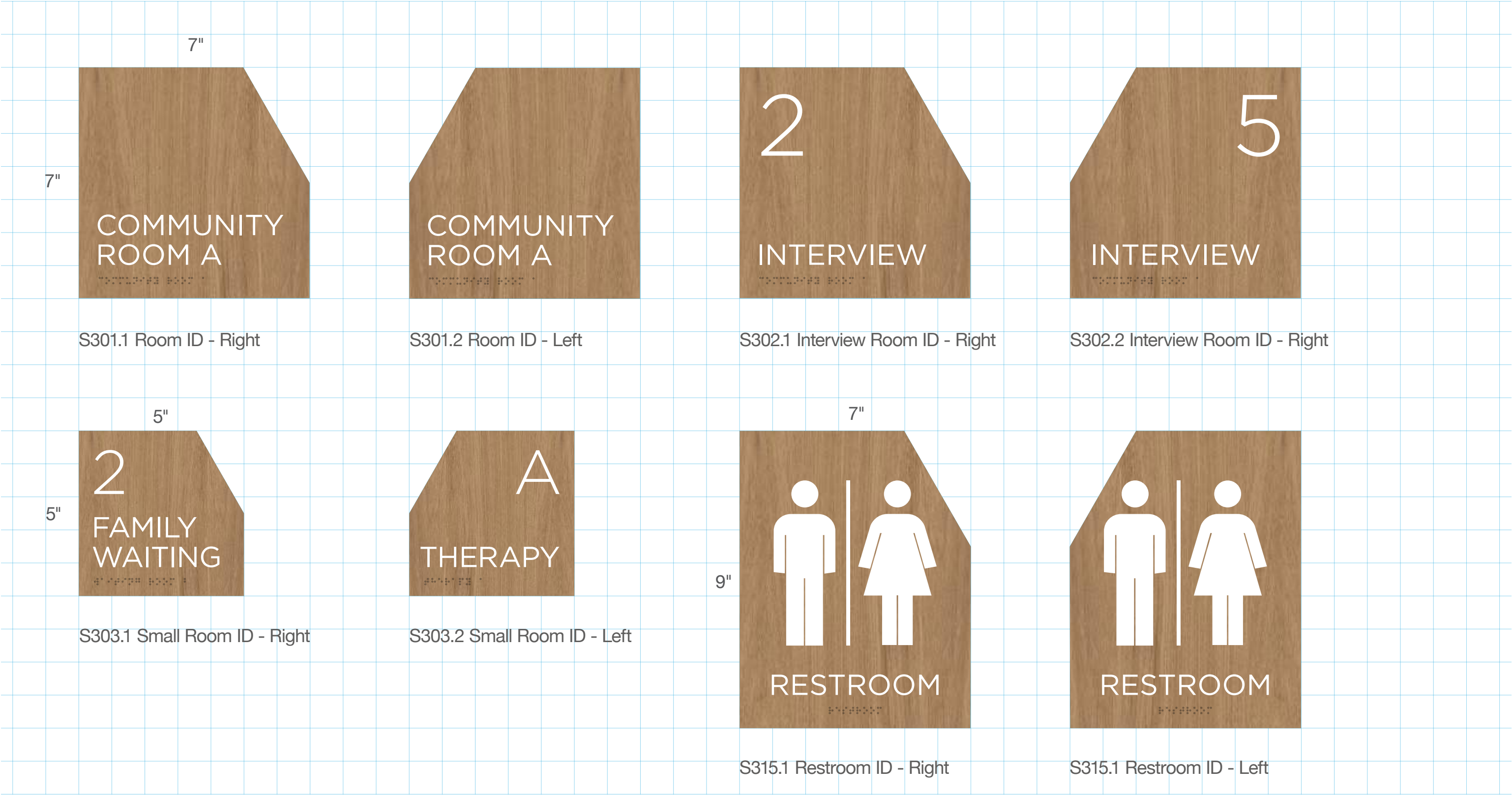
Any gaps in the numbering sequence are to account for anticipated future sign needs to further complete the sign system.

This package seeks to capture all potential life safety and code required items.



# Series 300

## Interior Base Building

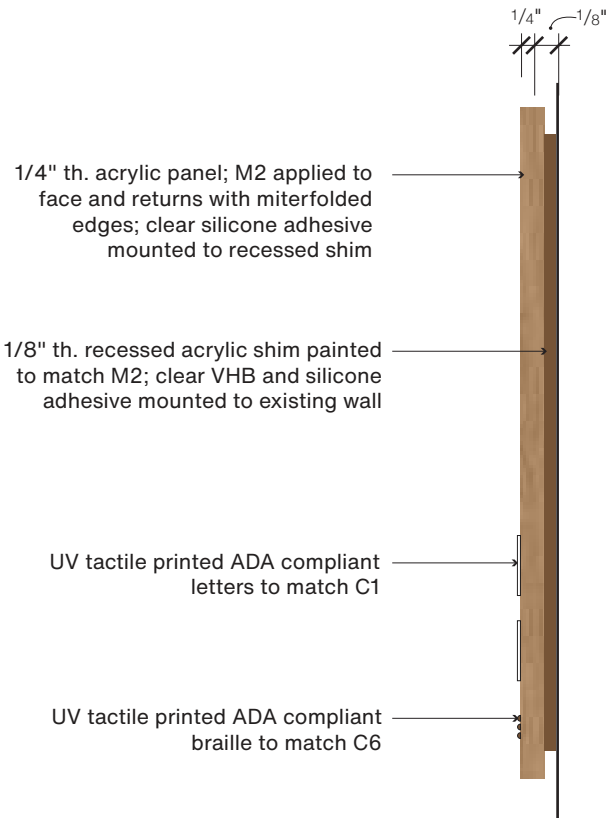




1 301.1 Room ID - Right  
SCALE: HALF SIZE



2 301.2 Room ID - Left  
SCALE: HALF SIZE



3 Side View  
SCALE: HALF SIZE

NOTES

**301.1 Room ID - Right**  
For use at locations when mounting to the right of the adjacent door. Full 7" height should align with door jam side. See programming for exact locations.

**301.2 Room ID - Left**  
For use at locations when mounting to the left of the adjacent door. Full 7" height should align with door jam side. See programming for exact locations.

**Dimensions**  
7" W x 7" H

For additional dimensions not shown here, reference the Graphic Layout section.

**Sign Fabrication**  
1/4" thick plaque with 1/8" thick inset shim; mounted to wall with fully concealed VHB tape or similar. Plaque to match M2 on face and returns. Shim to match C6. Text to match C1.

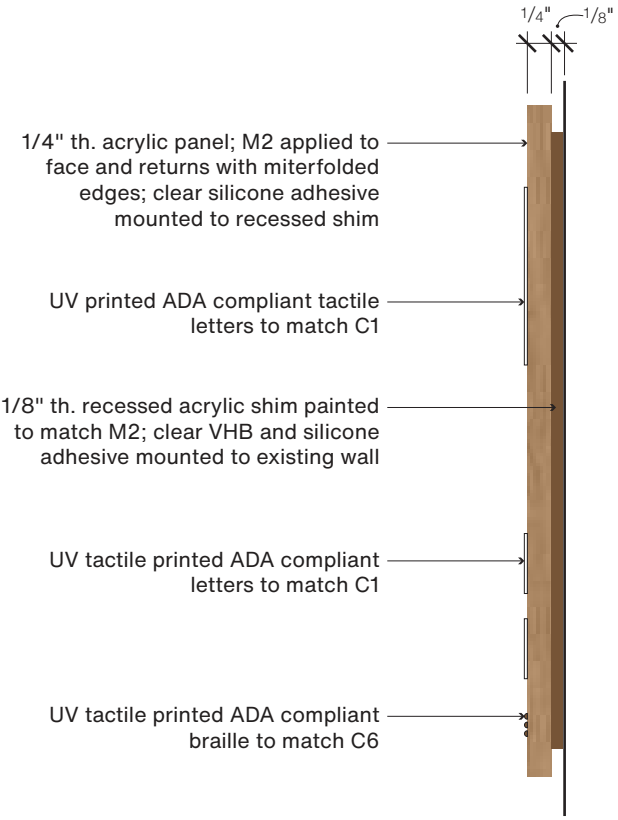
Sign fabrication, finish, and installation to comply with the current edition of TAS requirements.



1 302.1 Room ID - Right  
SCALE: HALF SIZE



2 302.2 Room ID - Left  
SCALE: HALF SIZE



3 Side View  
SCALE: HALF SIZE

NOTES

**302.1 Interview Room ID - Right**  
For use at locations when mounting to the right of the adjacent door. Full 7" height should align with door jam side. See programming for exact locations.

**302.2 Interview Room ID - Left**  
For use at locations when mounting to the left of the adjacent door. Full 7" height should align with door jam side. See programming for exact locations.

**Dimensions**  
7" W x 7" H

For additional dimensions not shown here, reference the Graphic Layout section.

**Sign Fabrication**  
1/4" thick plaque with 1/8" thick inset shim; mounted to wall with fully concealed VHB tape or similar. Plaque to match M2 on face and returns. Shim to match C6. Text to match C1.

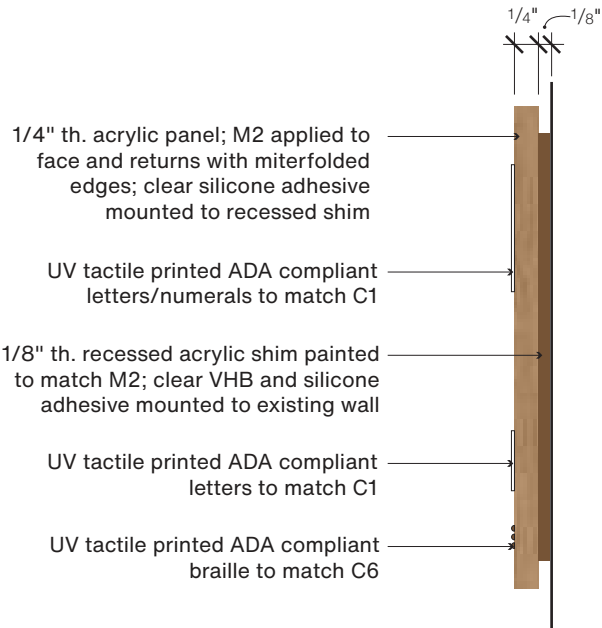
Sign fabrication, finish, and installation to comply with the current edition of TAS requirements.



1 303.1 Room ID Small - Right  
SCALE: HALF SIZE



2 303.2 Room ID Small - Left  
SCALE: HALF SIZE



3 Side View  
SCALE: HALF SIZE

NOTES

**303.1 Room ID - Small - Right**  
For use at locations when mounting to the right of the adjacent door. Full 3 1/2" height should align with door jam side. See programming for exact locations.

**303.2 Room ID - Small - Left**  
For use at locations when mounting to the left of the adjacent door. Full 3 1/2" height should align with door jam side. See programming for exact locations.

**Dimensions**  
5" W x 5" H

For additional dimensions not shown here, reference the Graphic Layout section.

**Sign Fabrication**  
1/4" thick plaque with 1/8" thick inset shim; mounted to wall with fully concealed VHB tape or similar. Plaque to match M2 on face and returns. Shim to match C6. Text to match C1.

Sign fabrication, finish, and installation to comply with the current edition of TAS requirements.

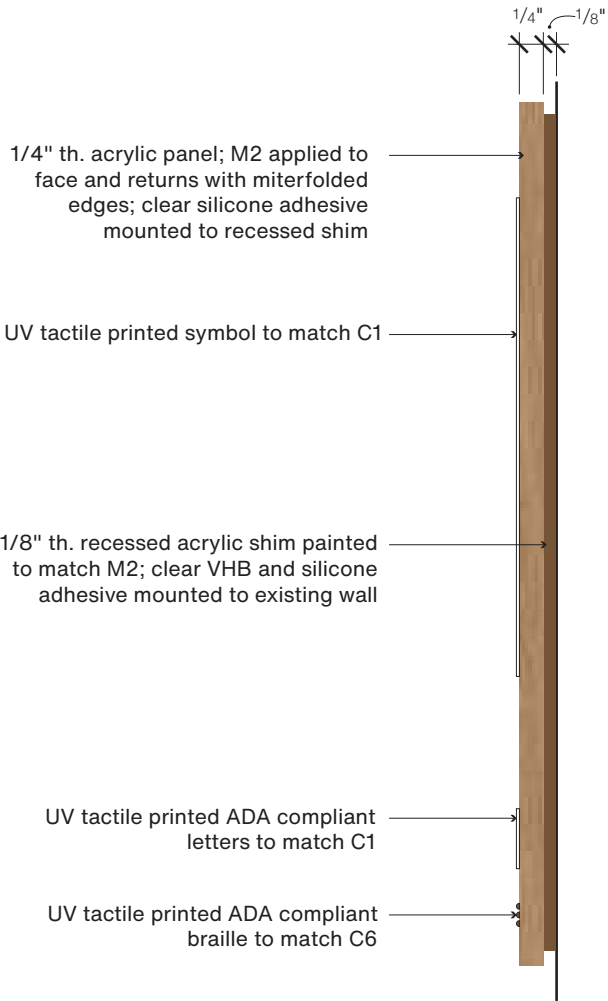
Sign Type 315 Restroom ID



1 315.1 Restroom ID - Right  
SCALE: HALF SIZE



2 315.2 Restroom ID - Left  
SCALE: HALF SIZE



3 Side View  
SCALE: HALF SIZE

NOTES

**315.1 Restroom ID - Right**  
For use at locations when mounting to the right of the adjacent door. Full 9" height should align with door jam side. See programming for exact locations.

**315.2 Restroom ID - Left**  
For use at locations when mounting to the left of the adjacent door. Full 9" height should align with door jam side. See programming for exact locations.

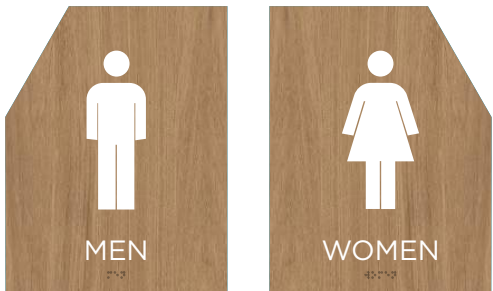
**Dimensions**  
7" W x 9" H

For additional dimensions not shown here, reference the Graphic Layout section.

**Sign Fabrication**  
1/4" thick plaque with 1/8" thick inset shim; mounted to wall with fully concealed VHB tape or similar. Plaque to match M2 on face and returns. Shim to match C6. Text to match C1.

Text to be tactile with braille and fabricated per ADAAG standards or superseding regulation.

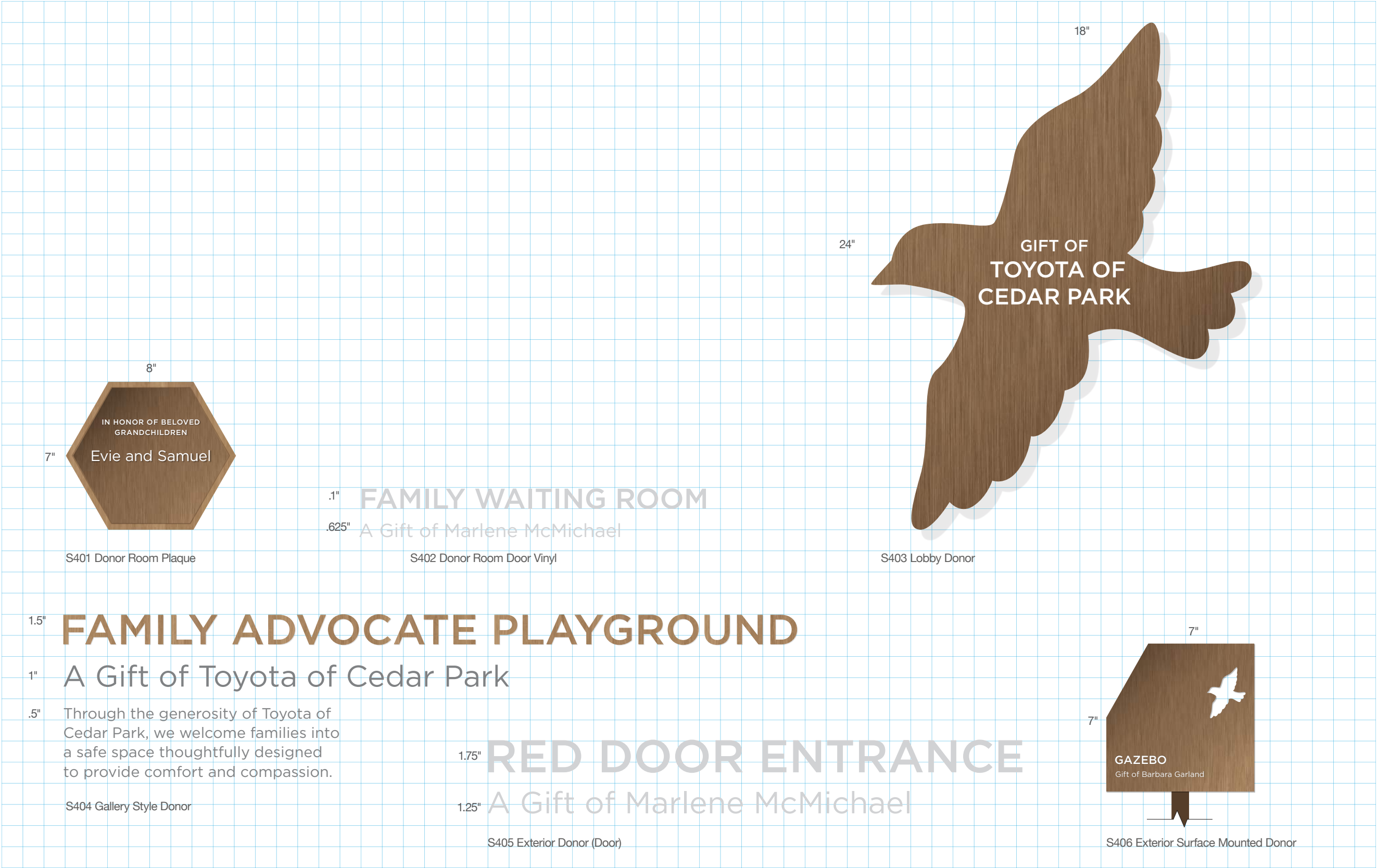
Sign fabrication, finish, and installation to comply with the current edition of TAS requirements.



Alternate Layouts

# Series 400

## Donor Signage

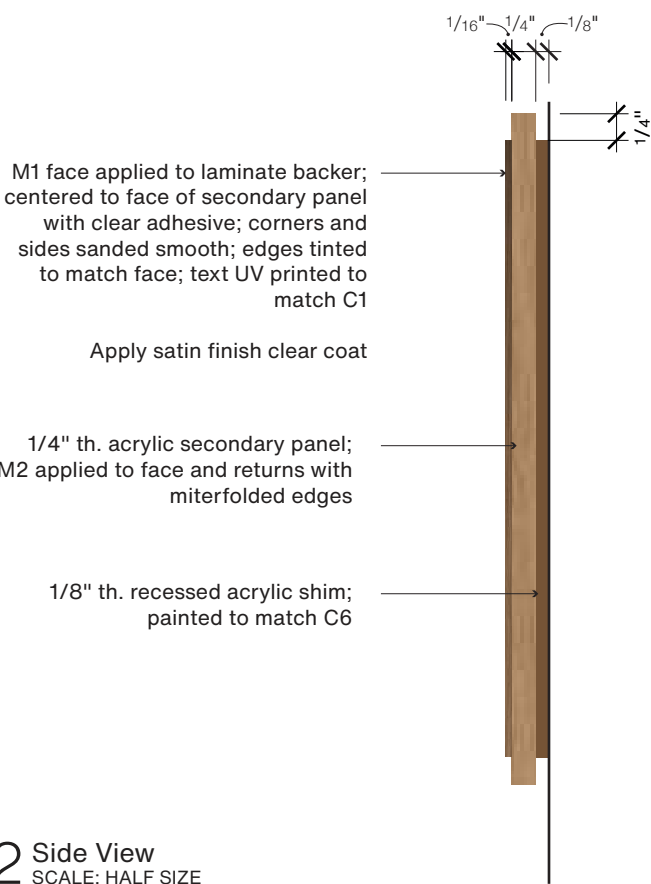




Sign Type 401 Donor Room Plaque



1 Front View  
SCALE: HALF SIZE



2 Side View  
SCALE: HALF SIZE

NOTES

**Dimensions**  
8" W x 7" H

For additional dimensions not shown here, reference the Graphic Layout section.

**Sign Fabrication**  
M1 face panel adhered to 1/16" thick laminate backer and centered to face of 1/4" thick secondary panel. 1/8" thick inset shim; mounted to wall with fully concealed clear VHB tape or similar. Secondary panel to match M2 on face and returns. Shim and exposed surfaces to match C6.

For exterior signs:  
Face: use 1/8" th. brushed aluminum to match M1.

Secondary panel: use exterior grade Di-noc vinyl to match M2. Material swatch required for review/approval by Owner/Designer.

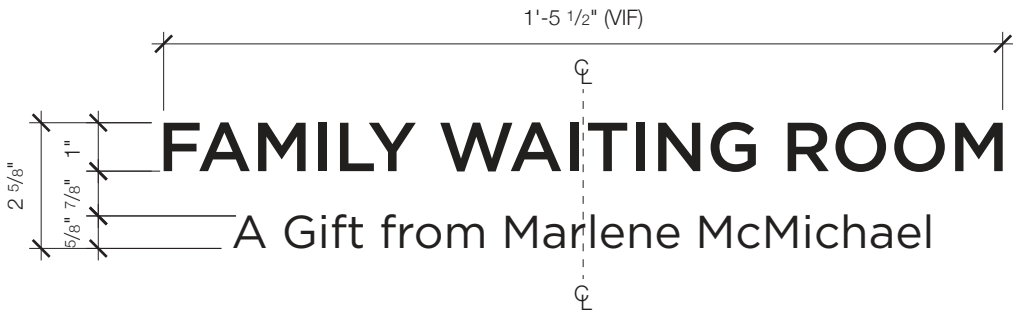
Panels to be finished with UV resistant satin clearcoat.

**Coordination**  
All donor names to be reviewed by Client. prior to fabrication.

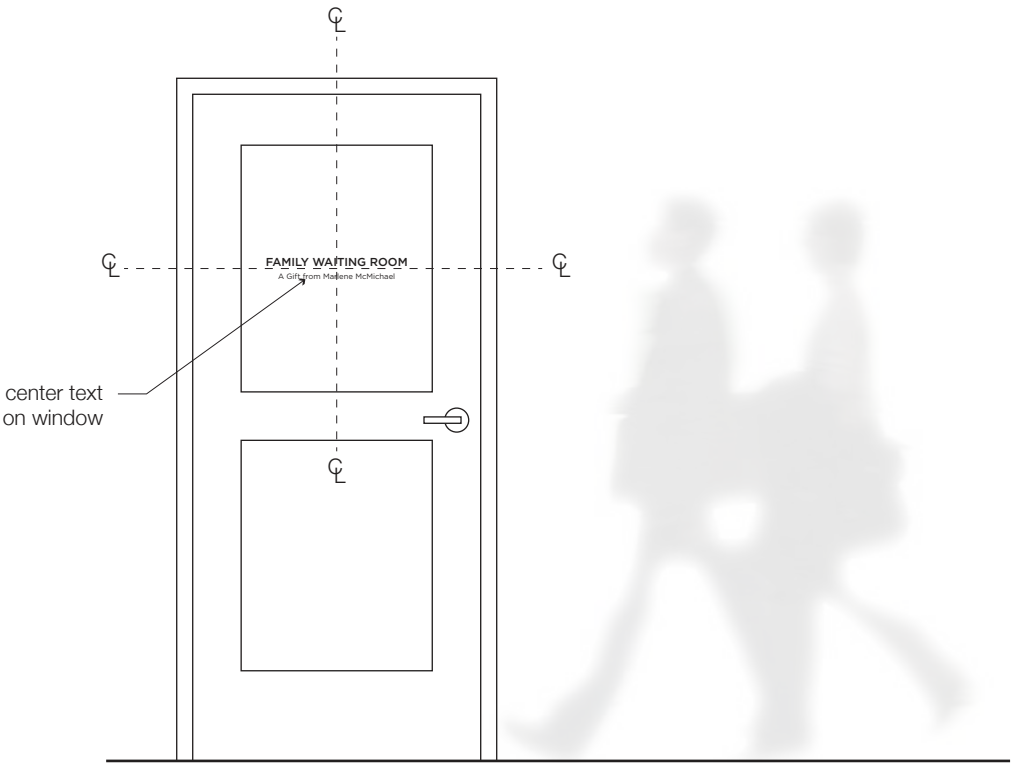
Dimensions  
1 1/2" Cap Ht.; 1" Cap Ht.

Sign Fabrication  
C1 die-cut vinyl letters applied to first surface of glass

Coordination  
Sign location to be reviewed in field by Owner prior to installation.



1 Front View - Donor Room (Vinyl)  
SCALE: 3" = 1'0"

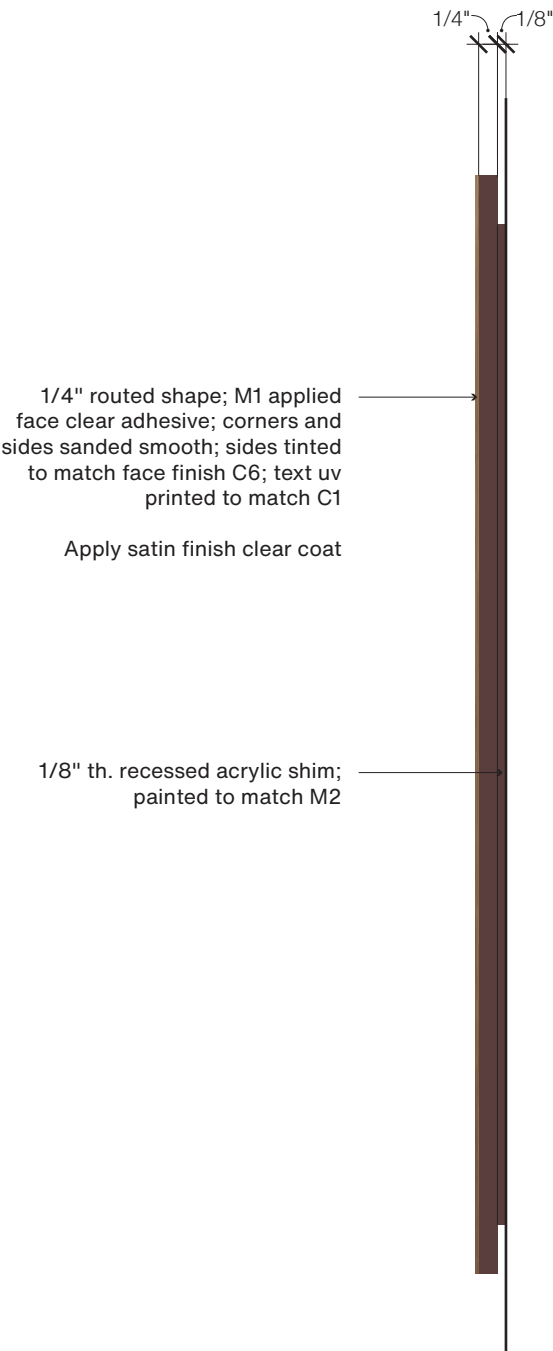


2 Installation Elevation - Donor Room (Vinyl)  
SCALE: 1/2" = 1'0"

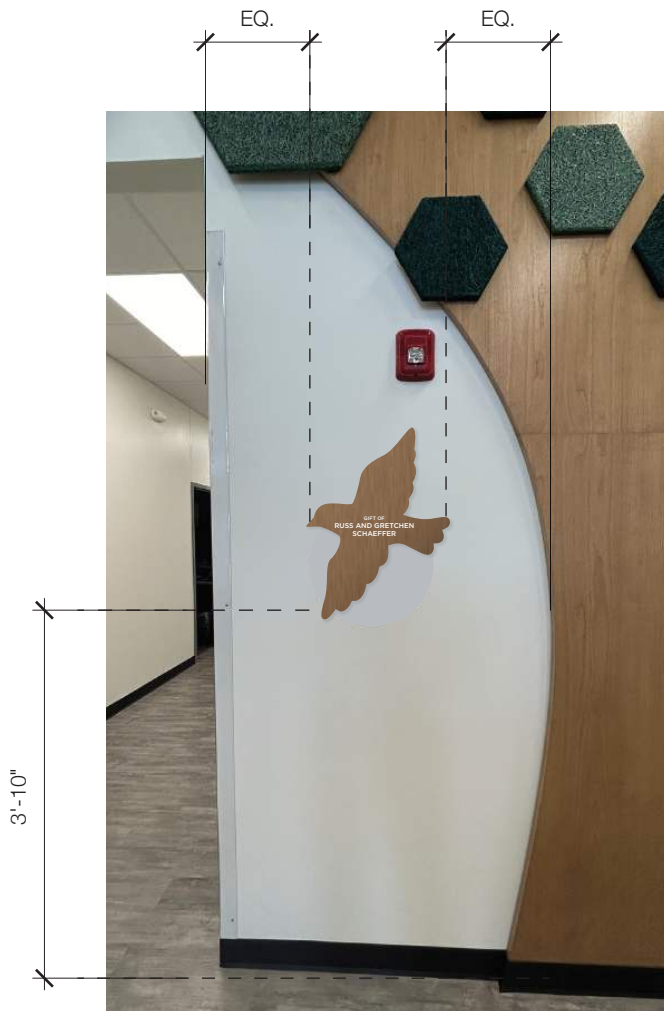
Sign Type 403 Lobby Donor (Bird)



1 Elevation  
SCALE: 3"=1' - 0"



2 Side View  
SCALE: 3"=1' - 0"



3 Installation Diagram - Location 048  
SCALE: NTS

NOTES

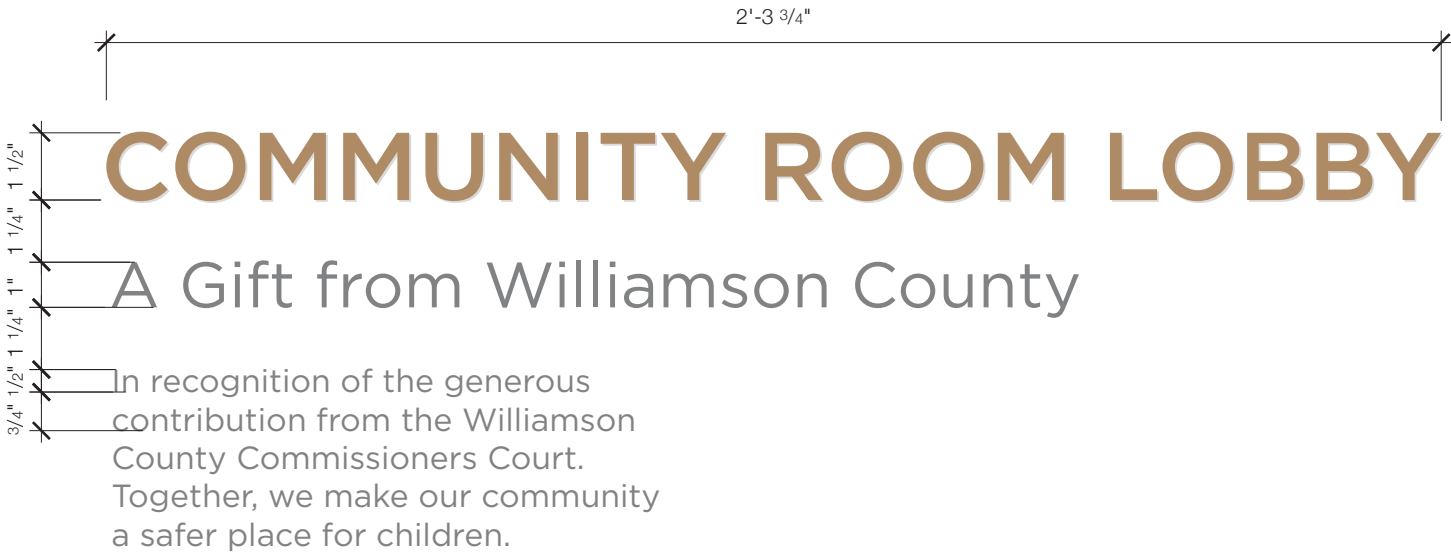
Dimensions  
1' - 9" W x 2' - 4" H

For additional dimensions not shown here,  
reference the Graphic Layout section.

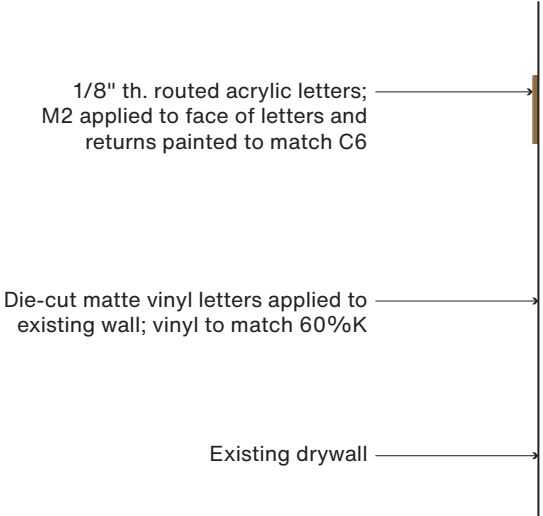
Sign Fabrication  
1/4" thick plaque with 1/8" thick inset shim;  
cut to bird shape, mounted to wall with fully  
concealed VHB tape or similar. Donor copy  
to UV printed to match C1. Plaque to match  
M2 on face; returns and shim painted C6.  
Seams filled and sanded smooth.

ALT - Donor copy to be screenprinted to  
match C1.

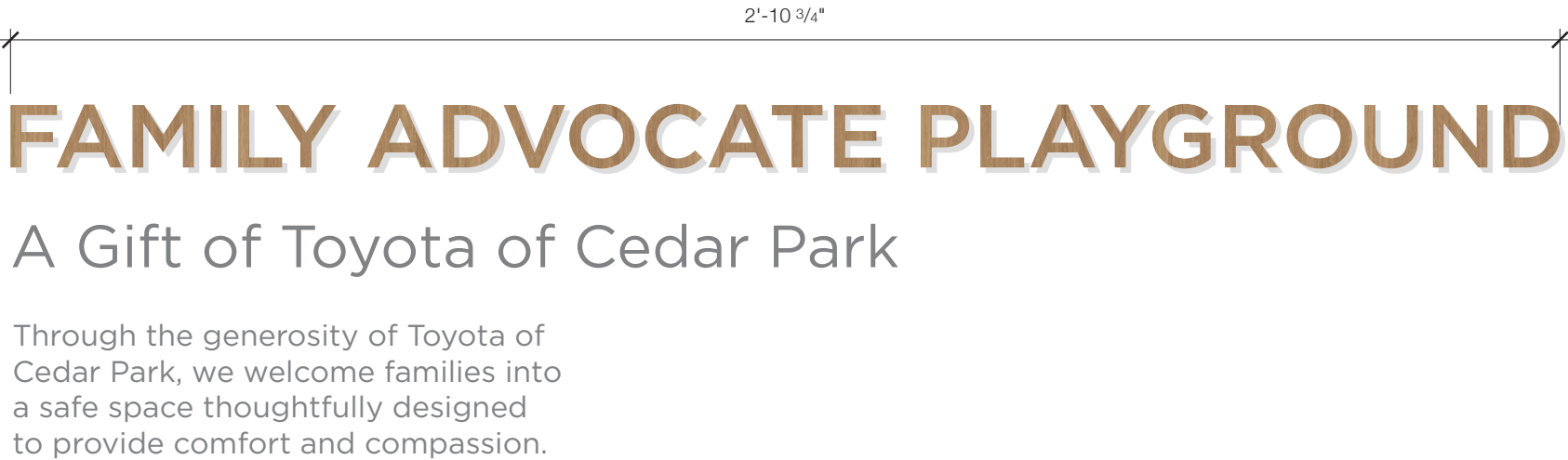
Sign Installation  
Final position/placement of signs to be  
verified in field with Designer and Owner  
prior to installation.



1 Layout - Location 026  
SCALE: 3"=1'0"



1 Side View  
SCALE: 3"=1'0"



2 Layout - Location 044  
SCALE: 3"=1'0"

NOTES

**Dimensions**  
1 1/2" Cap Ht.; 1" Cap Ht.; 1/2" Cap Ht.

**Sign Fabrication**  
1/8" th. dimensional letters to match wood finish; die-cut vinyl letters

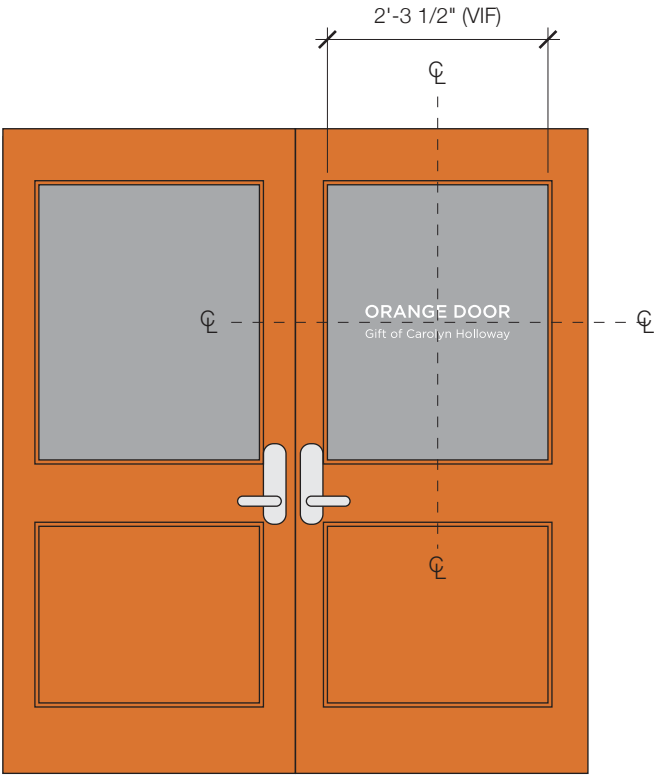
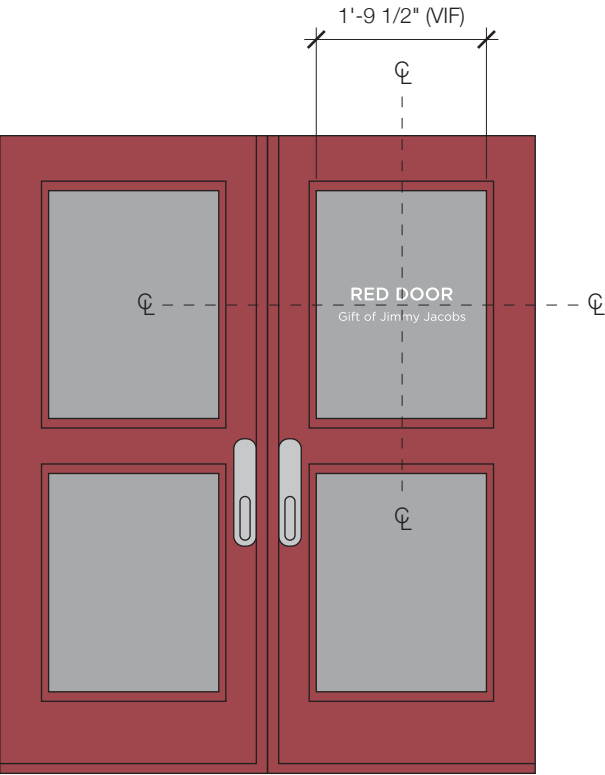
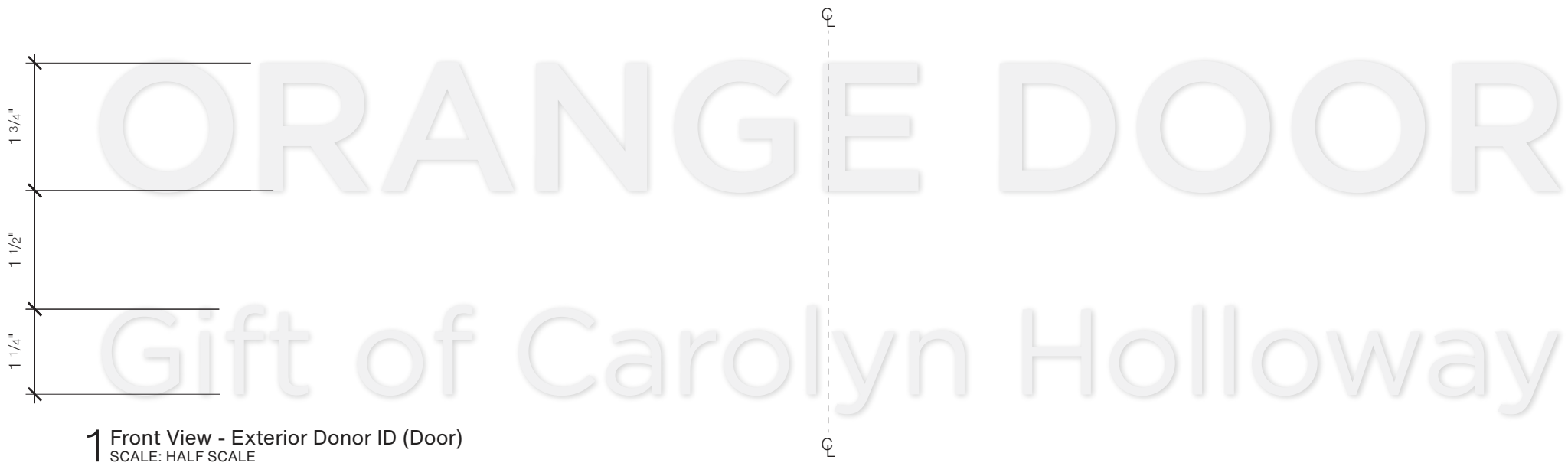
**Typography**  
Uppercase: Gotham Medium  
Sentence Case: Gotham Book

**Coordination**  
Sign location to be coordinated with Interior Design team and art/wall programming.



Reference Image

Sign Type 405 Exterior Donor ID (Door)



NOTES

**Dimensions**  
VIF as-built conditions prior to shop drawing submittal for review/approval by Owner/Designer.

**Sign Fabrication**  
Exterior grade die-cut white vinyl applied to first surface of glass. Centered on glass pane of door.

**Typography**  
Uppercase: Gotham Medium  
Title Case: Gotham Book

Sign Type 406 Exterior Donor (Freestanding)

NOTES

**Dimensions**  
See dimensions on drawing.

For additional dimensions not shown here, reference the Graphic Layout section.

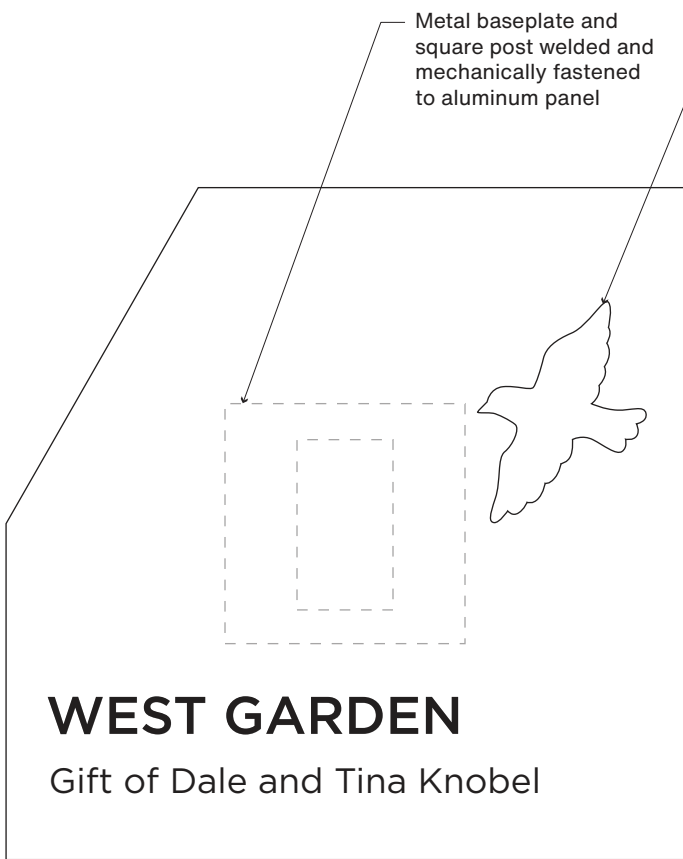
**Sign Fabrication**  
1/4" thick aluminum panel finished to match M1 with routed graphic and UV printed text to match C1. Painted metal baseplate and 1" square post mounted with concealed tamperproof mechanical fasteners.

Below grade footer to be determined/ engineered by Sign Contractor as necessary.

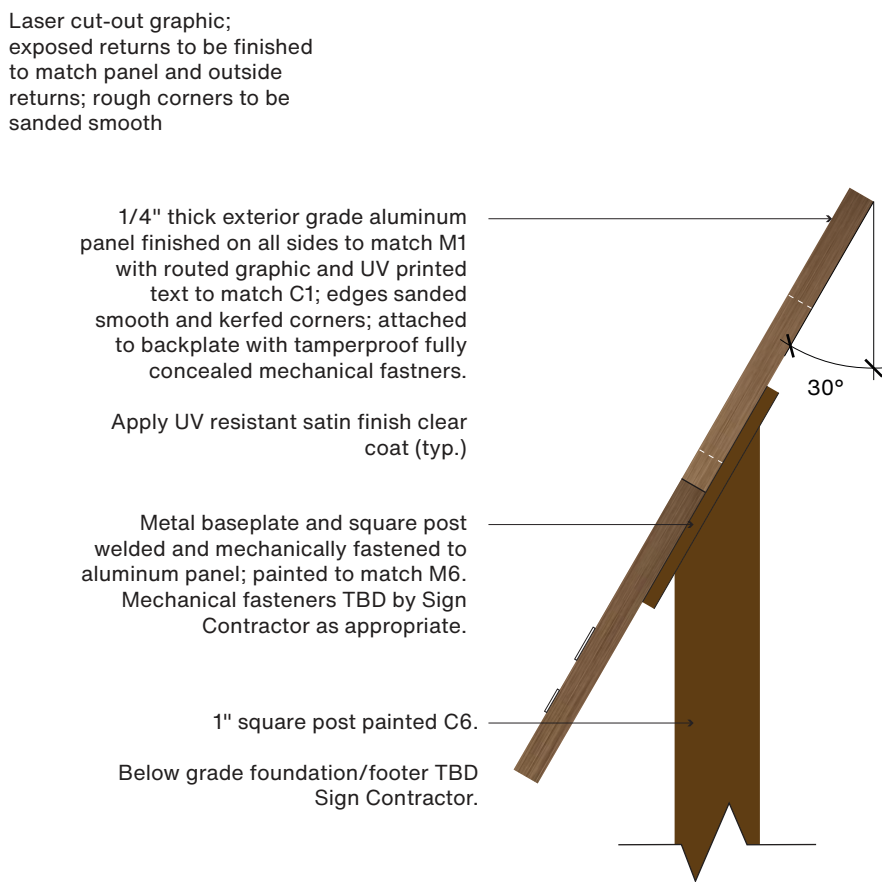
**Coordination**  
Sign location to be verified in field with Owner/Designer prior to installation.



1 Front View - Exterior Donor ID (Freestanding)  
SCALE: HALF SCALE

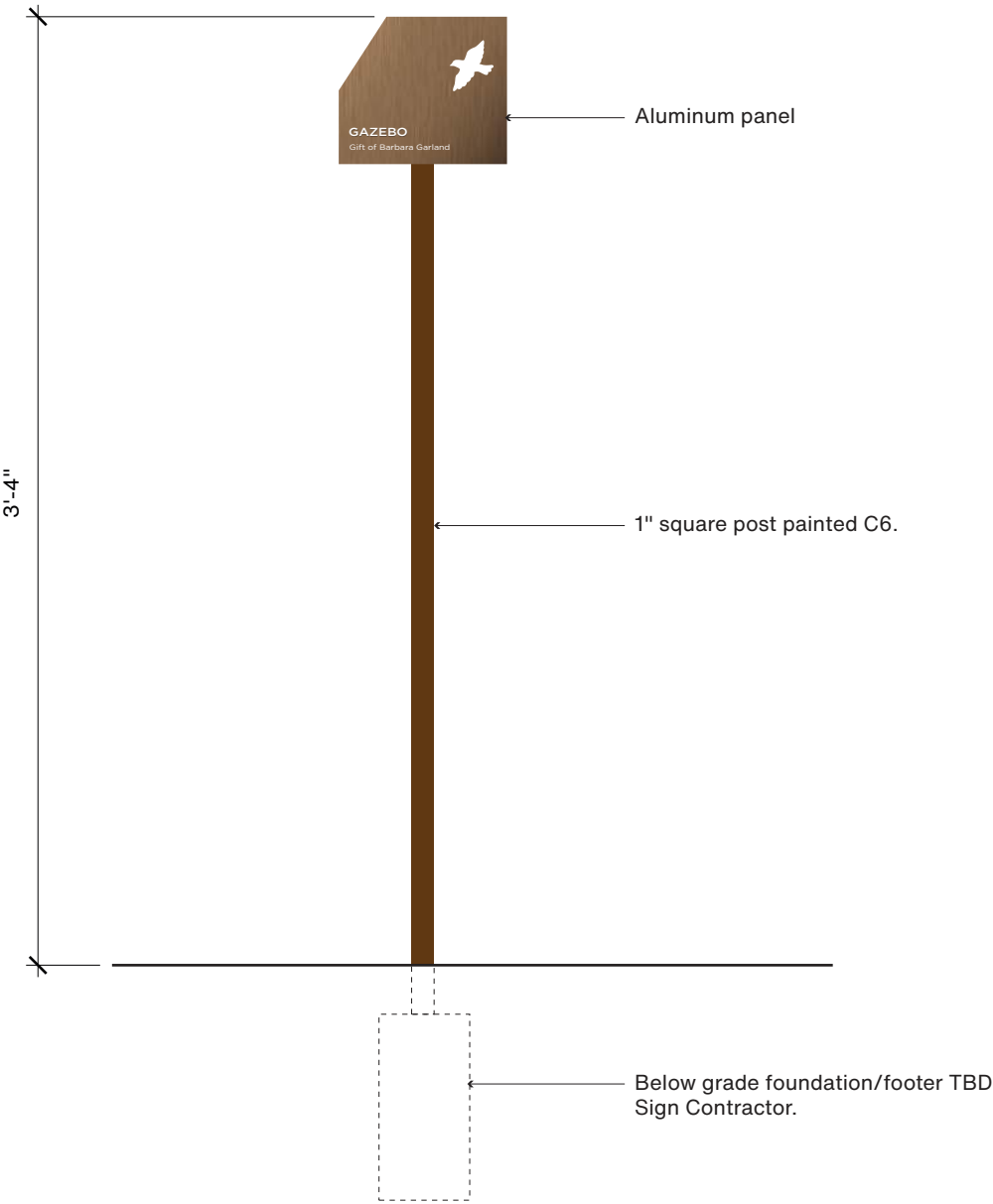


2 Front View - Exterior Donor ID (Freestanding)  
SCALE: HALF SCALE

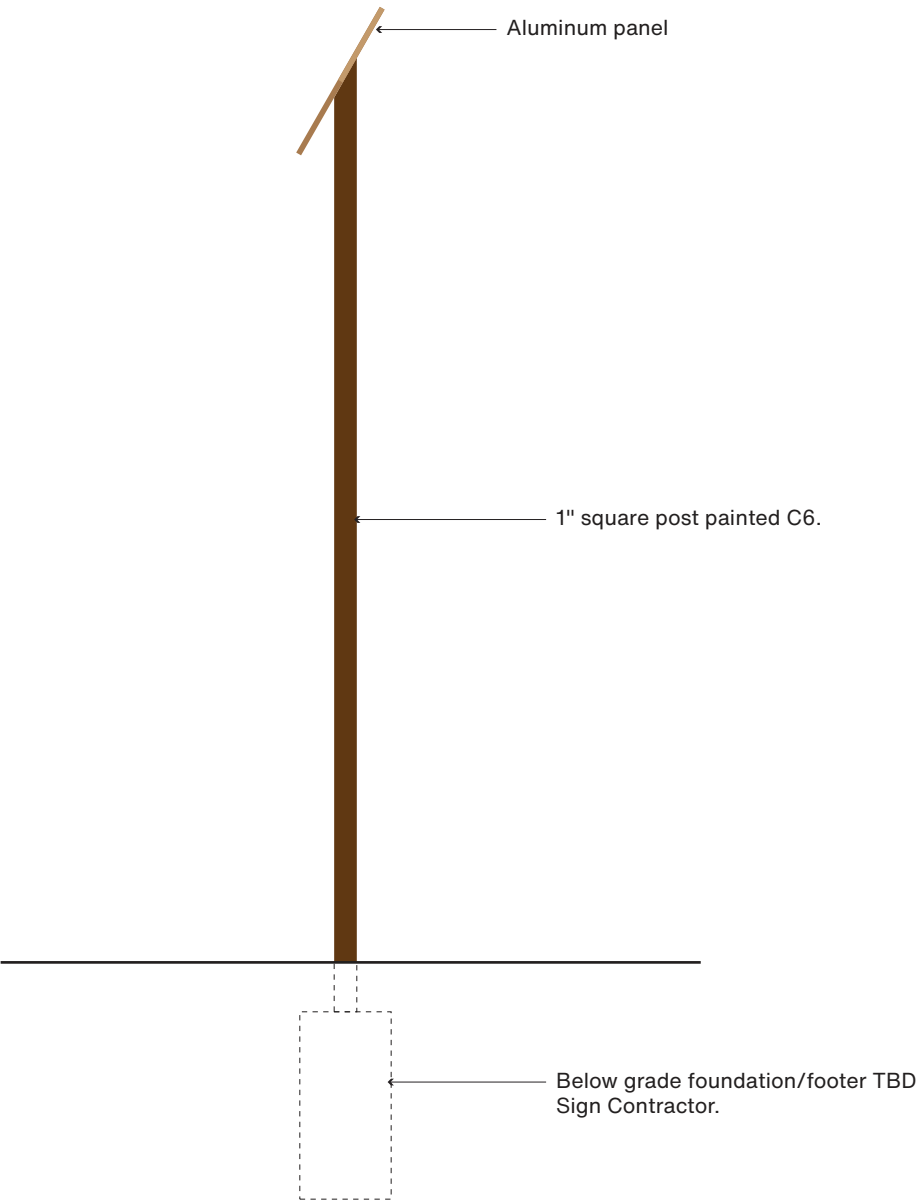


3 Side View - Exterior Donor ID (Freestanding)  
SCALE: HALF SCALE

Sign Type 406 Exterior Donor (Freestanding)



1 Front View - Exterior Donor ID (Freestanding)  
SCALE: 1 1/2" = 1' - 0"



2 Side View - Exterior Donor ID (Freestanding)  
SCALE: 1 1/2" = 1' - 0"

NOTES

Dimensions  
See dimensions on drawing.

Coordination  
Sign location to be verified in field with  
Owner/Designer prior to installation.

# Series 500 Specialty Signage



### S503 Pinwheel Society Donors

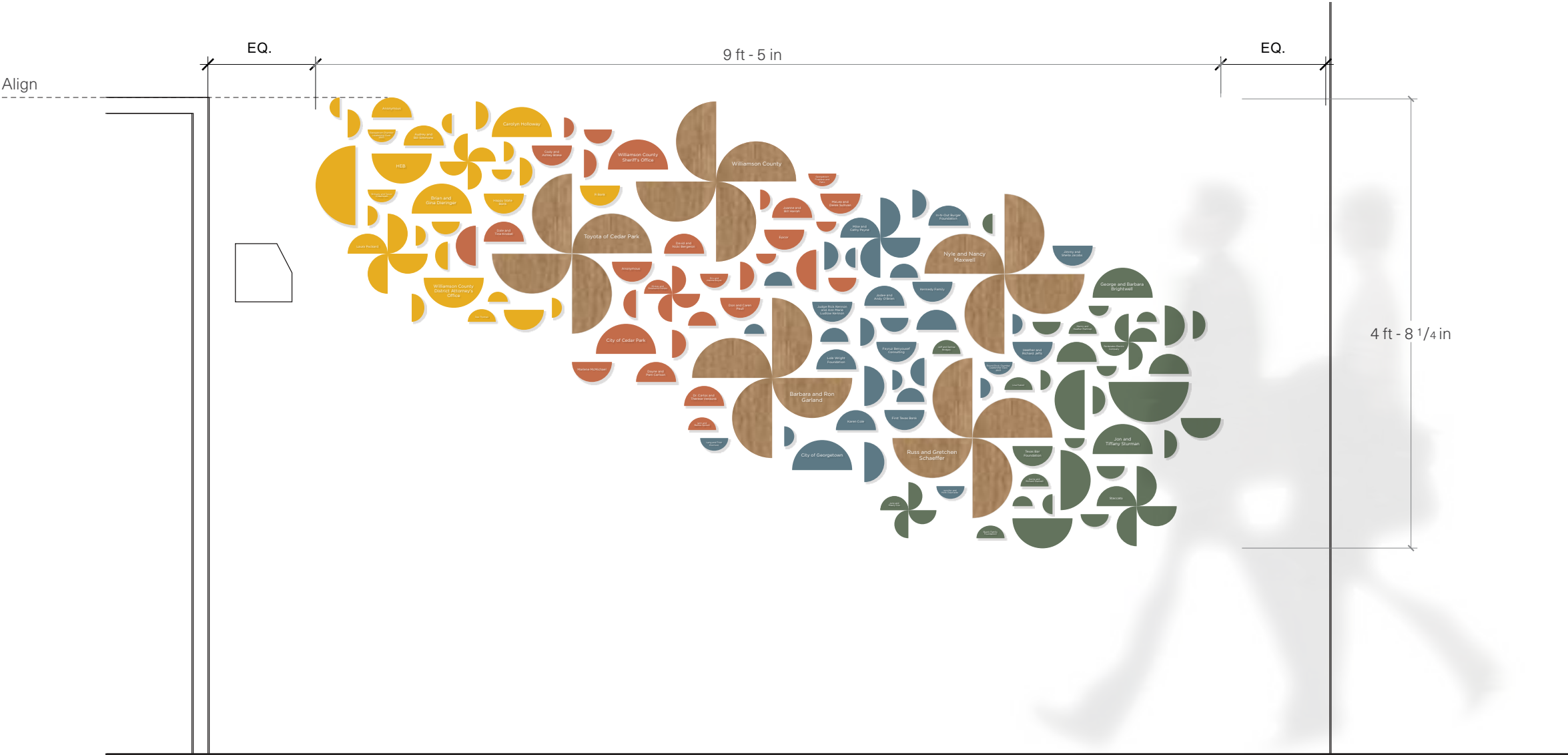
Sign Contractor to Include line-item price for separate fabrication/ installation of sign type 503



### S500 Donor Wall



### S501 Values Display



1 Installation Elevation - Donor Wall  
SCALE: 3/4" = 1' - 0"

NOTES

**Dimensions**  
As shown on drawings

**Sign Fabrication**  
1/2" thick clear acrylic panels cut to semi-circles of varying sizes; painted second surface as noted on drawings, and 1/8" thick inset shim painted to match.

First surface direct surface UV printed text C1. Acrylic panels to have polished returns and no visible adhesive. Mounted to wall with clear silicone and VHB adhesive.

1/2" thick acrylic panels cut to semi circles; M2 applied to panel faces with UV printed text to match C1; seams filled; returns sanded smooth and painted C6 to match M2. VHB clear adhesive mounted to existing drywall. Sign Contractor to determine if mechanical fasteners are required for larger panels. Mechanical fasteners, if required, to be fully concealed.

Final acrylic finish to be determined based on material samples provided by Sign Contractor.

**Material Samples**  
Sign Contractor to include pricing for and provide the following material samples for review prior to fabrication.

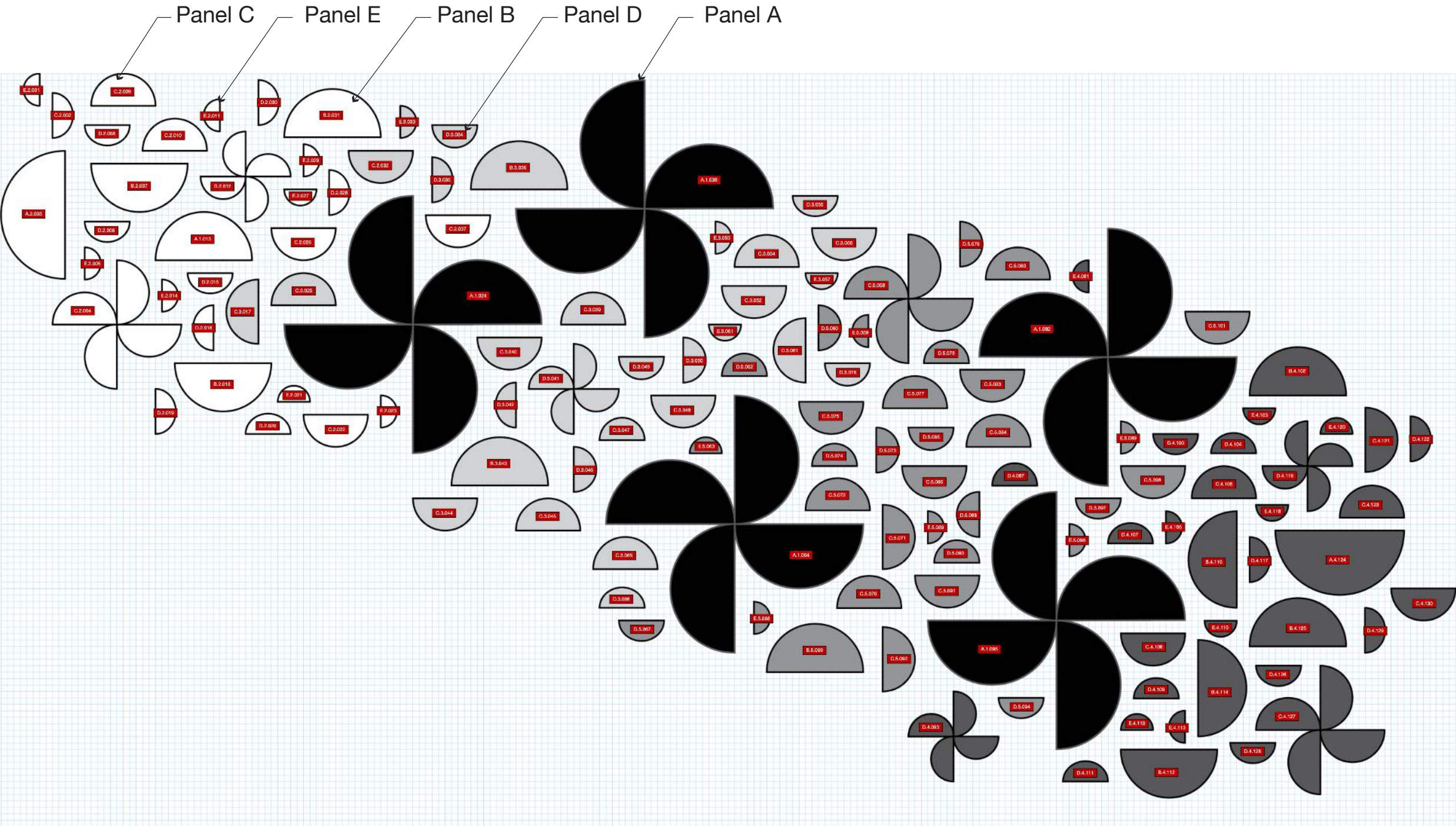
Two (2) sets of 4" x 4" x 1/2" acrylic swatches (polished clear and P95 frosted) backpainted C2, C3, C4, C5 with UV printed C1 text at smallest cap height.

**Coordination**  
Sign location to be coordinated with Interior Design team and art/wall programming.

All donor names to be reviewed by Client. prior to fabrication.



S500 Layout Diagram



NOTES

SCALE  
NTS

Coordination  
All donor names to be reviewed by Client.  
prior to fabrication.

Reference Message Schedule for donor copy  
on the following page.

Panel Type Summary		
A.1 - Donor Level 1 - M2		6
A.2 - Donor Level 1 - C2		1
A.4 - Donor Level 1 - C4		1
B.2 - Donor Level 2 - C2		3
B.3 - Donor Level 2 - C3		2
B.4 - Donor Level 2 - C4		5
B.5 - Donor Level 2 - C5		1
C.2 - Donor Level 3 - C2		8
C.3 - Donor Level 3 - C3		12
C.4 - Donor Level 3 - C4		6
C.5 - Donor Level 3 - C5		14
D.2 - Donor Level 4 - C2		9
D.3 - Donor Level 4 - C3		11
D.4 - Donor Level 4 - C4		13
D.5 - Donor Level 4 - C5		12
E.2 - Blank Panel - C2		8
E.3 - Filler Panel - C3		4
E.4 - Filler Panel - C4		8
E.5 - Filler Panel - C5		6
Total		130

S500 Message Schedule

Panel Type	Location Number	Message
E.2	1	
C.2	2	
A.2	3	
C.2	4	Laura Packard
E.2	5	
D.2	6	Brittany and Trevor Cheatheam
B.2	7	HEB
D.2	8	Georgetown Chamber Leadership Class 2023
C.2	9	Anonymous
C.2	10	Audrey and Bill Simmons
E.2	11	
D.2	12	
A.1	13	Brian and Gina Dieringer
E.2	14	
D.2	15	
D.2	16	
C.3	17	
B.2	18	Williamson County District Attorney's Office
D.2	19	
D.2	20	Dee Thomas
E.2	21	
C.2	22	
E.2	23	
A.1	24	Toyota of Cedar Park
C.3	25	Dale and Tina Knobel
C.2	26	Happy State Bank
E.2	27	
D.2	28	
E.2	29	
D.2	30	
B.2	31	Carolyn Holloway
C.2	32	Cody and Ashley Blake
E.3	33	
D.3	34	
D.3	35	
B.3	36	Williamson County Sheriff's Office
C.2	37	R Bank
A.1	38	Williamson County
C.3	39	David and Nicki Bergeron
C.3	40	Anonymous

D.3	41	Mickey and Stephanie Phillips
D.3	42	
B.3	43	City of Cedar Park
C.3	44	Marlene McMichael
C.3	45	Dayne and Pam Carlson
D.3	46	
D.3	47	
C.3	48	Don and Caren Paull
D.3	49	Eric and Joanne Boyce
D.3	50	
E.3	51	
C.3	52	Epcor
E.3	53	
C.3	54	Joanne and Bill Harrah
D.3	55	Georgetown Fireplace and Patio
C.3	56	MaLea and Derek Sullivan
E.3	57	
C.5	58	Mike and Cathy Payne
E.5	59	
D.5	60	
C.3	61	
D.5	62	
E.5	63	
A.1	64	Barbara and Ron Garland
C.3	65	Dr. Carlos and Therese Verdonk
D.3	66	Iann and Barbie Sproull
D.5	67	Lang and Trish Morrison
E.5	68	
B.5	69	City of Georgetown
C.5	70	Karen Cole
C.5	71	
C.5	72	Lola Wright Foundation
D.5	73	
D.5	74	
C.5	75	Judge Rick Kennon and Ann Marie Ludlow Kennon
D.3	76	
C.5	77	Jodee and Andy O'Brien
D.5	78	

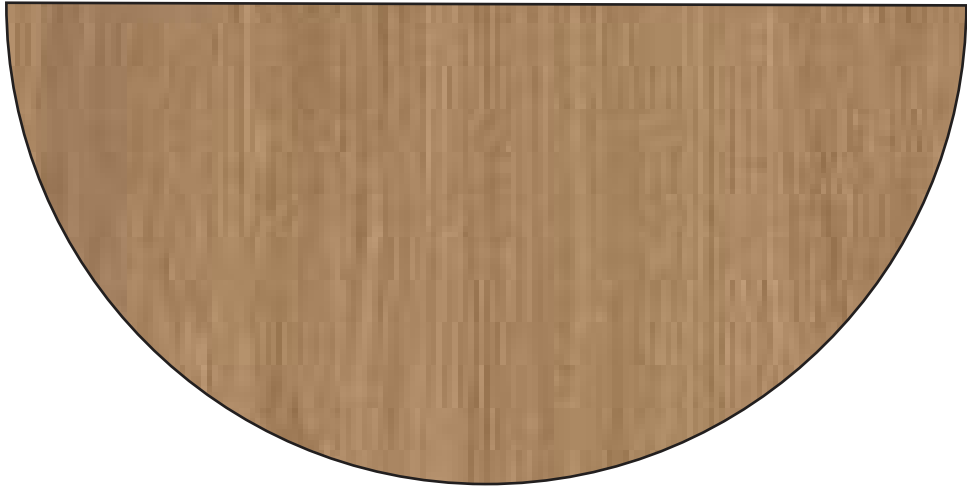
D.5	79	
C.5	80	In-N-Out Burger Foundation
E.4	81	
A.1	82	Nyle and Nancy Maxwell
C.5	83	Kennedy Family
C.5	84	
D.5	85	
C.5	86	Fayruz Benyousef Consulting
D.4	87	Jeff and Denise Bridges
D.5	88	
E.5	89	
D.5	90	
C.5	91	First Texas Bank
C.5	92	
D.4	93	June and Maury Cox
D.5	94	Jennifer and Herb Deazvedo
A.1	95	Russ and Gretchen Schaeffer
E.5	96	
D.5	97	Round Rock Chamber Leadership Class 2023
C.5	98	Heather and Richard Jefts
E.5	99	
D.4	100	
C.5	101	Jimmy and Sheila Jacobs
B.4	102	George and Barbara Brightwell
E.4	103	
D.4	104	Manny and Heather Martinez
C.4	105	
E.4	106	
D.4	107	Lisa Hassel
C.4	108	Texas Bar Foundation
D.4	109	Kerrie and Richard Stannell
E.4	110	
D.4	111	Buerk Family Foundation
B.4	112	
E.4	113	
B.4	114	
E.4	115	
B.4	116	
D.4	117	

E.4	118	
D.4	119	Perdenales Electric Company
E.4	120	
C.4	121	
D.4	122	
C.4	123	
A.4	124	
B.4	125	Jon and Tiffany Sturman
D.4	126	
C.4	127	Staccato
D.4	128	
D.4	129	
C.4	130	



S500 Donor Wall

Panel A (qty 5)  
10" x 5"



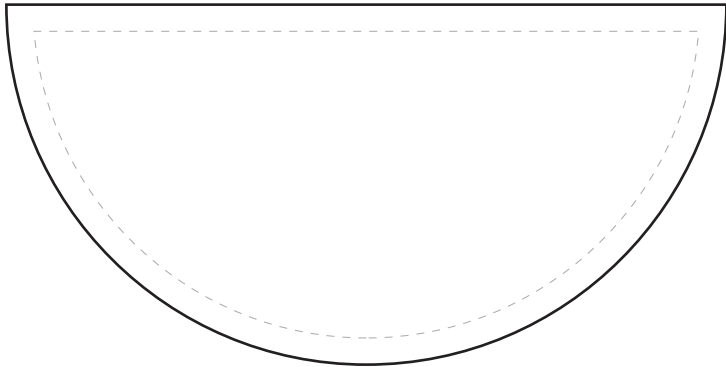
1 Panel A  
SCALE: HALF FULL

Panel B (qty 9)  
7.5" x 3.75"

Panel C (qty 29)  
5" x 2.5"

Panel D (qty 16)  
3.5" x 1.625"

Panel E (qty 26)  
2.5" x 1.125"



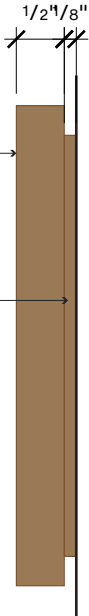
3 Panel B (Panels C, D, E Sim.)  
SCALE: HALF FULL

1/2" thick acrylic panel cut to semi circle; M2 applied to panel face with UV printed text to match C1. Seams filled; returns sanded smooth and painted C6 to match M2.

1/8" th. recessed shim painted to match C6; VHB clear adhesive mounted to existing drywall.

Sign Contractor to determine if mechanical fasteners are required for larger panels. Mechanical fasteners, if required, to be fully concealed.

2 Side View - Panel A  
SCALE: HALF FULL

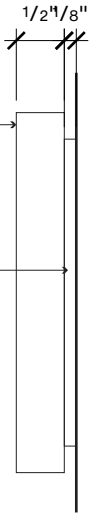


1/2" th. frosted acrylic panel with P95 finish cut to semi-circle; painted second surface as noted on drawings; first surface UV printed text to match C1; returns sanded smooth.

1/8" th. recessed shim painted to match backpainted panel; VHB clear adhesive mounted to existing drywall.

Sign Contractor to determine if mechanical fasteners are required for larger panels. Mechanical fasteners, if required, to be fully concealed.

4 Side View - Panel B (Panels C, D, E Sim.)  
SCALE: HALF FULL



NOTES

Dimensions

As shown on drawings

Sign Fabrication

1/2" thick clear acrylic panels cut to semi-circles of varying sizes; painted second surface as noted on drawings, and 1/8" thick inset shim painted to match.

First surface direct surface UV printed text C1. Acrylic panels to have polished returns and no visible adhesive. Mounted to wall with clear silicone and VHB adhesive.

1/2" thick acrylic panels cut to semi circles; M2 applied to panel faces with UV printed text to match C1; seams filled; returns sanded smooth and painted C6 to match M2. VHB clear adhesive mounted to existing drywall. Sign Contractor to determine if mechanical fasteners are required for larger panels. Mechanical fasteners, if required, to be fully concealed.

Material Samples

Sign Contractor to include pricing for and provide the following material samples for review prior to fabrication.

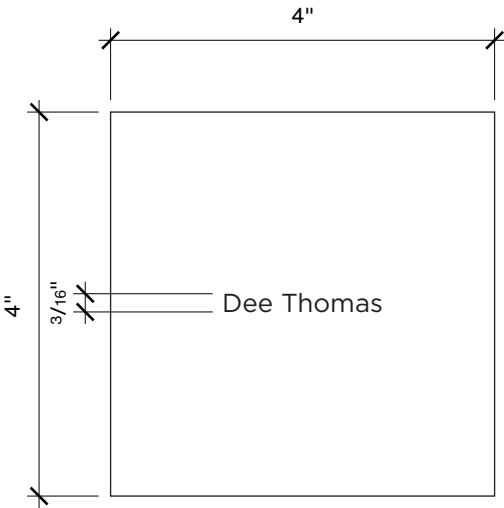
Two (2) sets of 4" x 4" x 1/2" acrylic swatches (polished clear and P95 frosted) backpainted C2, C3, C4, C5 with UV printed C1 text at smallest cap height.

Typesetting

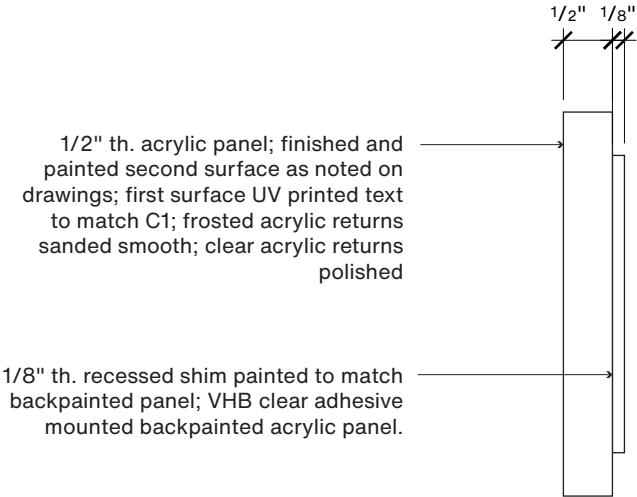
Text to be centered vertically and horizontally within panel. Some panels will require optical centering based on line length and number of lines.

All panels to be reviewed in shop drawing submittal for Owner approval prior to fabrication.

S500 Donor Wall - Material Samples



1 Front View - Material Sample  
SCALE: HALF SCALE



2 Side View - Material Sample  
SCALE: HALF SCALE

NOTES

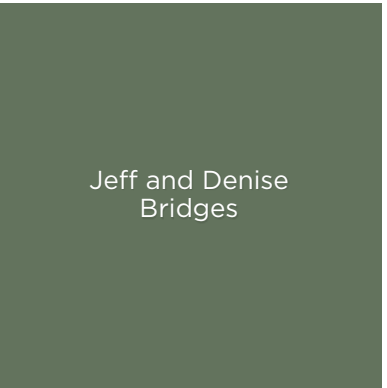
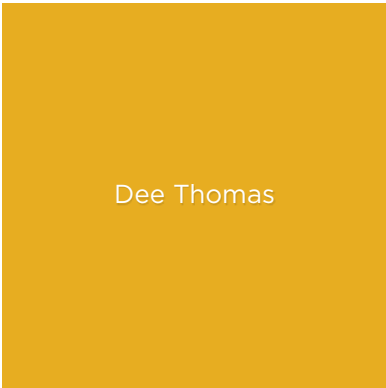
Dimensions  
4" W x 4" H x 1/2" th.

Sample Fabrication  
Sign Contractor to include pricing for and provide the following material samples for review prior to fabrication.

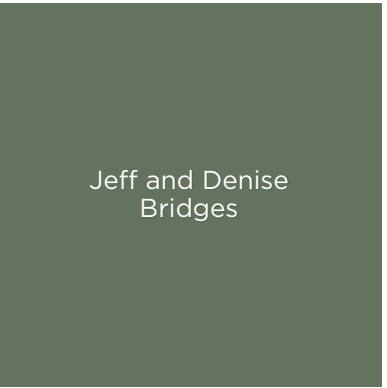
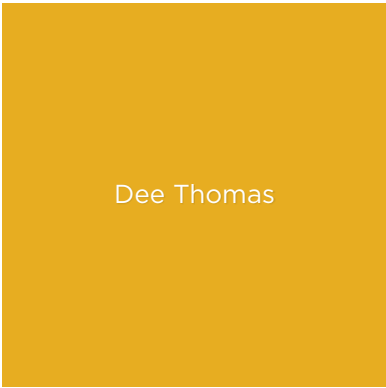
Two (2) sets of 4" x 4" x 1/2" acrylic swatches (polished clear and P95 frosted) backpainted C2, C3, C4, C5 with UV printed C1 text at smallest cap height.

Material Sample Submission

Frosted Acrylic  
P95 Finish  
  
One (1) each:



Polished Acrylic  
Clear non-glare  
  
One (1) each:



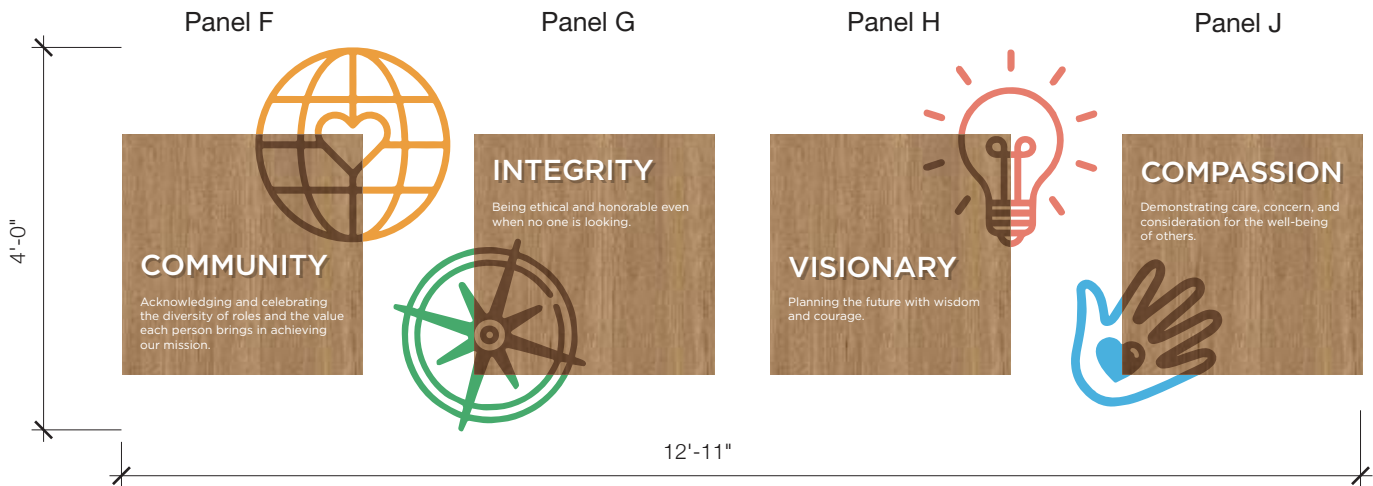
C2

C3

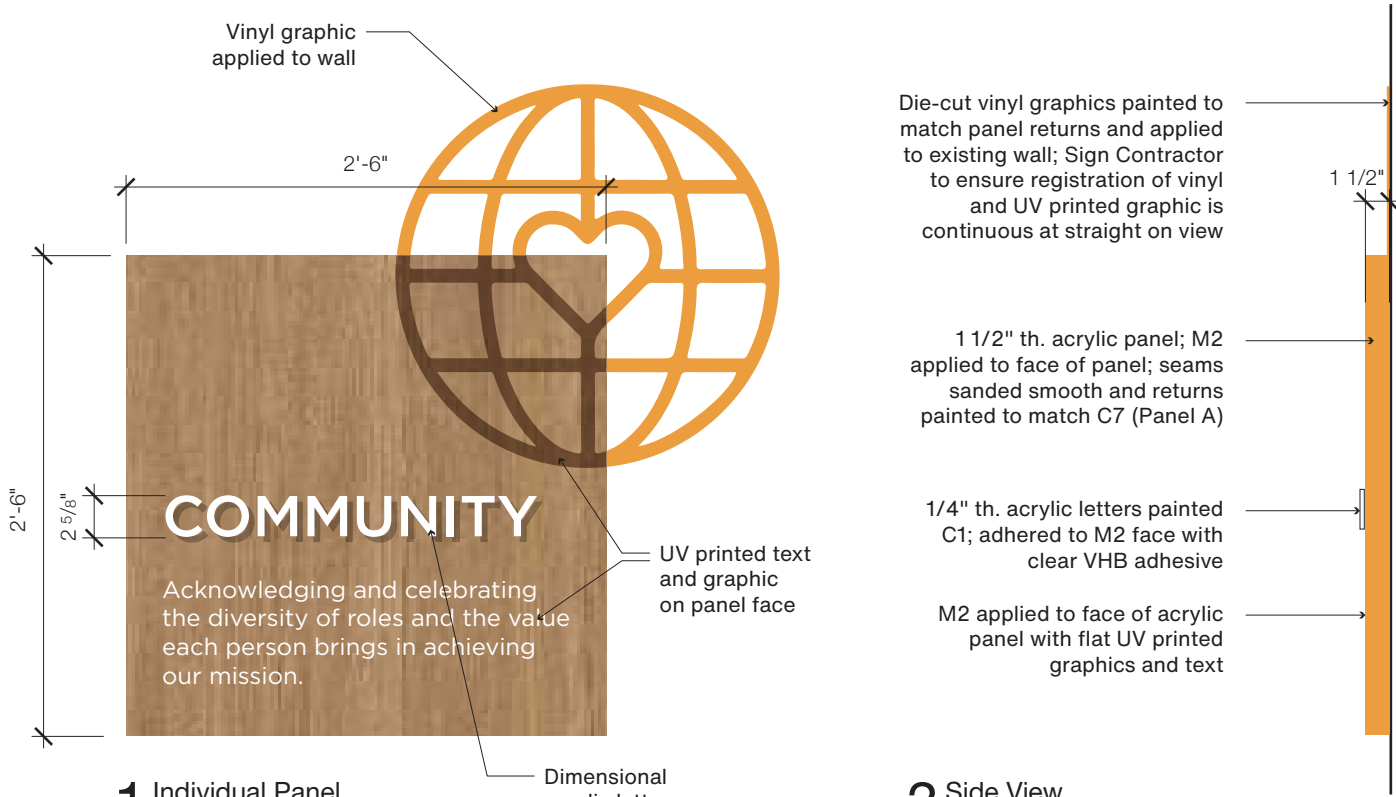
C5

C4

Sign Type 501 Values Display

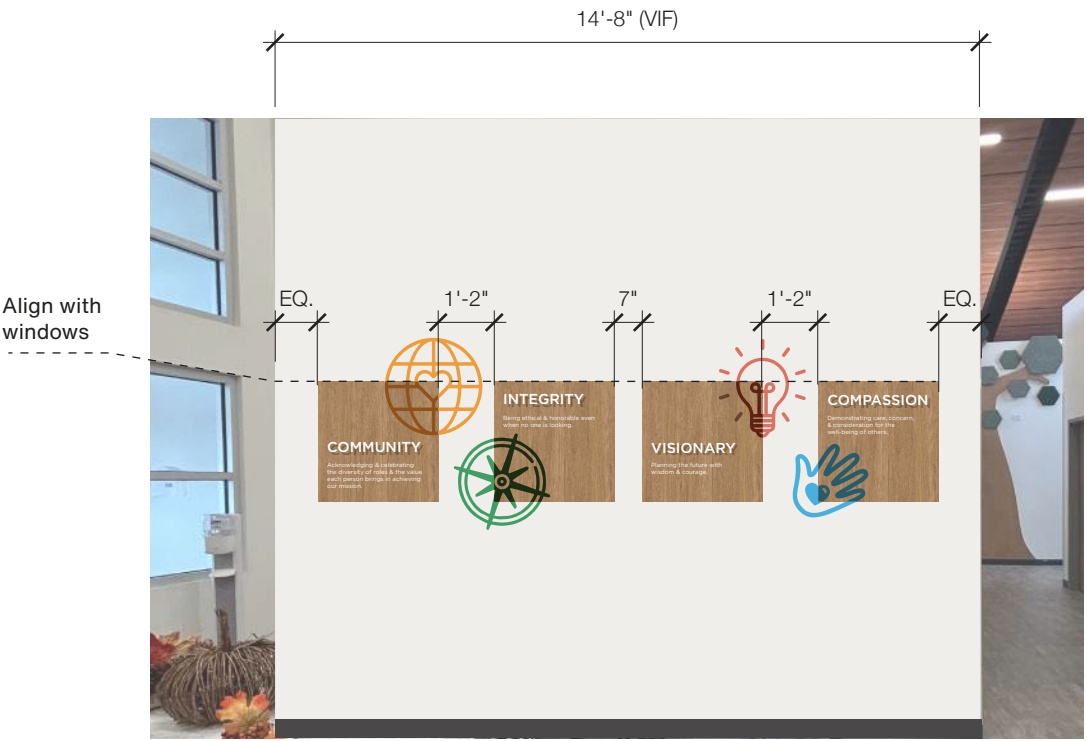


2 Full Elevation  
SCALE: 1/2" = 1'0"



1 Individual Panel  
SCALE: 1 1/2" = 1'0"

3 Side View  
SCALE: 1 1/2" = 1'0"



4 Installation Diagram  
SCALE: NTS

NOTES

**Dimensions**  
(4) 2' - 6" x 2' - 6" x 1 1/2" panels  
2 5/8" Cap Ht. dimensional letters

For additional dimensions not shown here, reference the Graphic Layout section.

**Sign Fabrication**  
1 1/2" th. dimensional panels with M2 applied to face; dimensionals acrylic and UV printed text/graphics; die-cut vinyl graphics applied to wall; panel returns painted to match die-cut vinyl for each panel.

**Typography**  
Uppercase: Gotham Medium  
Sentence Case: Gotham Book

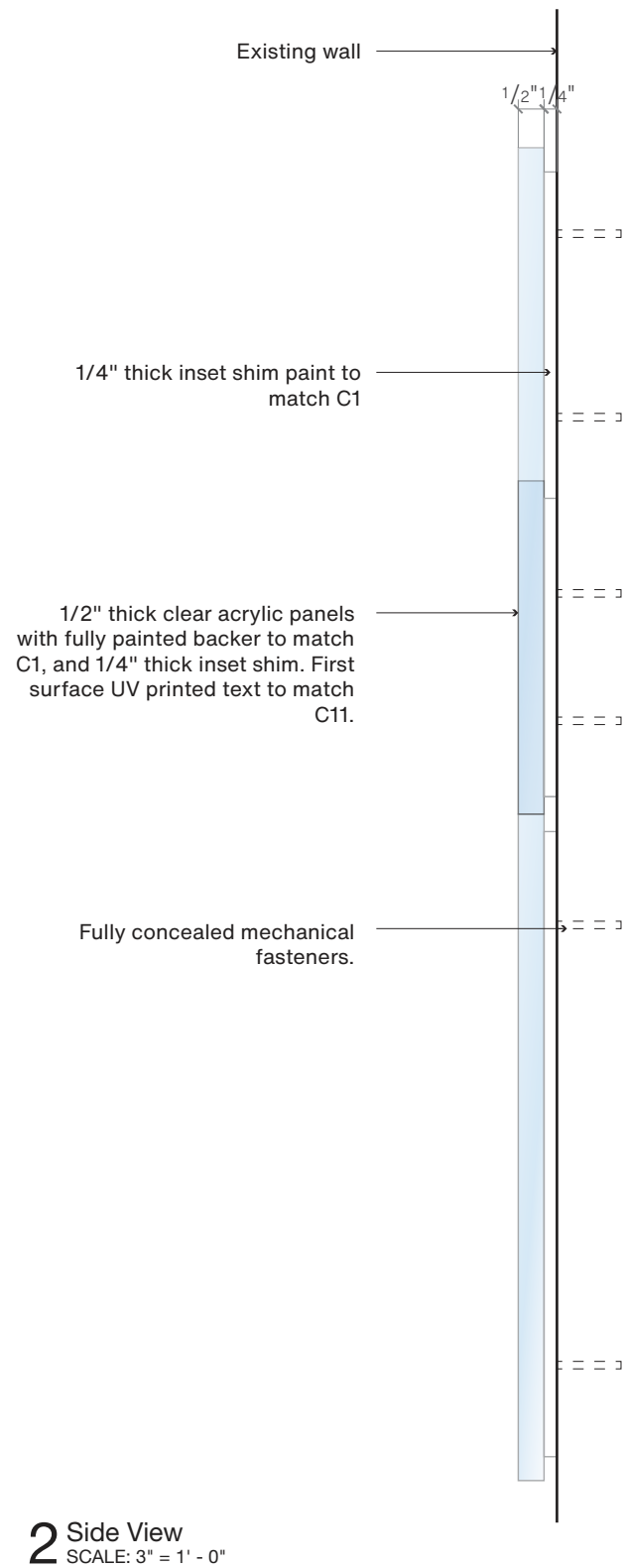
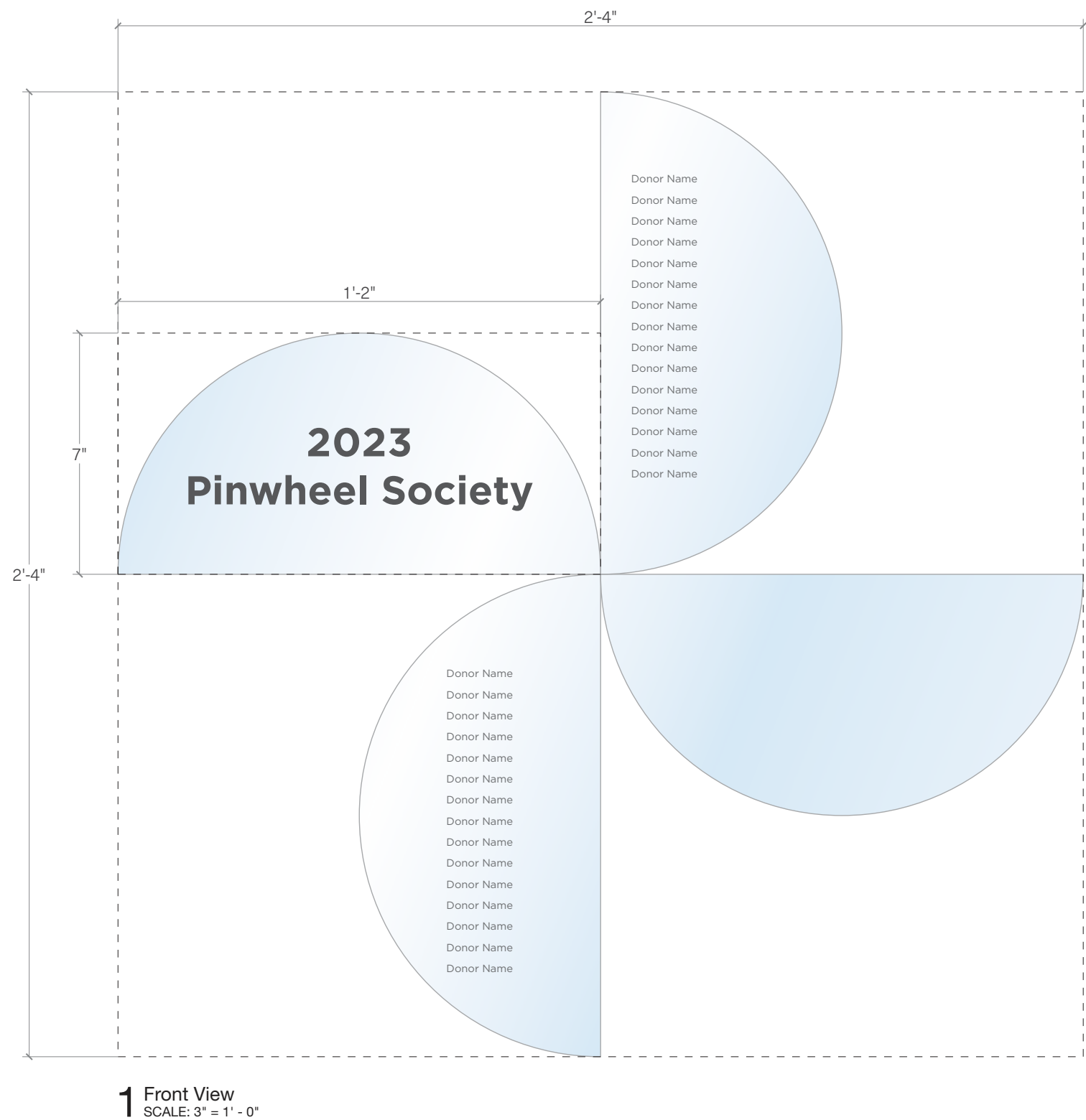
**Vinyl/Return Colors**  
Panel F: C7  
Panel G: C9  
Panel H: C8  
Panel J: C10

**Coordination**  
Sign location to be coordinated with Interior Design team and art/wall programming.

Sign Contractor to provide sample of transparent ink print on wood finish for review/approval prior to fabrication.

Designer to provide full-size artwork. Owner to review/approve prior to fabrication.

Sign Type 503 Pinwheel Society Donors



NOTES

**Dimensions**  
2'-4" W x 2'-4" H

**Sign Fabrication**  
1/2" thick clear acrylic panels with fully painted backer to match existing wall, and 1/4" thick inset shim. First surface UV printed text to match C11.

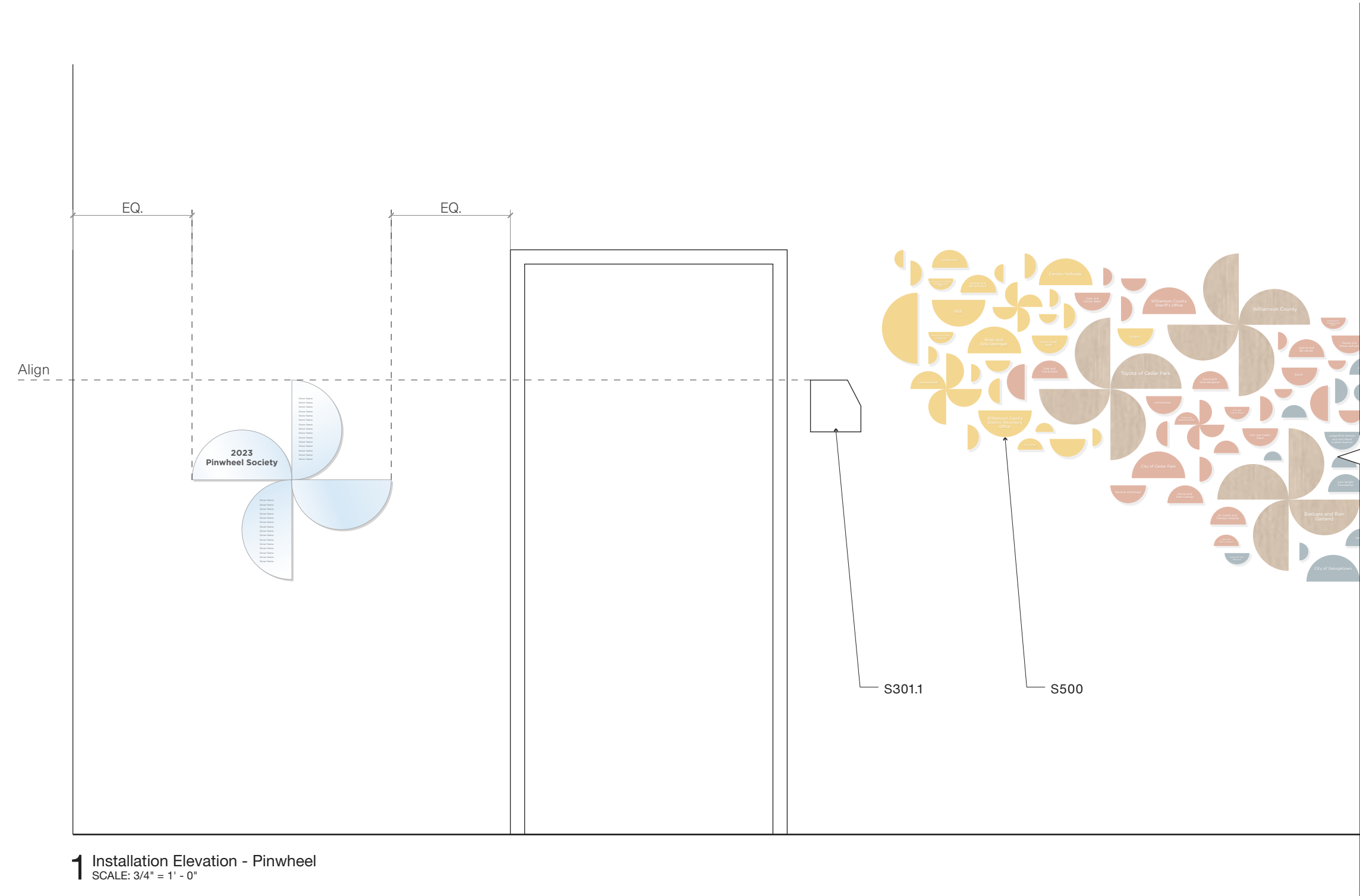
Final finish of acrylic to be determined by Owner pending material submission review by Sign Contractor.

Acrylic panels to have polished returns and no visible adhesive. Mounted to wall with fully concealed mechanical fasteners.

**Coordination**  
Sign location to be coordinated with Interior Design team and art/wall programming.

**Note**  
Sign Contractor to provide pricing/ budgetary figure for fabrication/installation for sign type 503 as part of bid. Owner to elect to install as Phase 2.





**1** Installation Elevation - Pinwheel  
SCALE: 3/4" = 1' - 0"

NOTES

**Dimensions**  
2'-4" W x 2'-4" H

**Sign Fabrication**  
1/2" thick clear acrylic panels with fully painted backer to match existing wall, and 1/4" thick inset shim. First surface UV printed text to match C11.

Final finish of acrylic to be determined by Owner pending material submission review by Sign Contractor.

Acrylic panels to have polished returns and no visible adhesive. Mounted to wall with fully concealed mechanical fasteners.

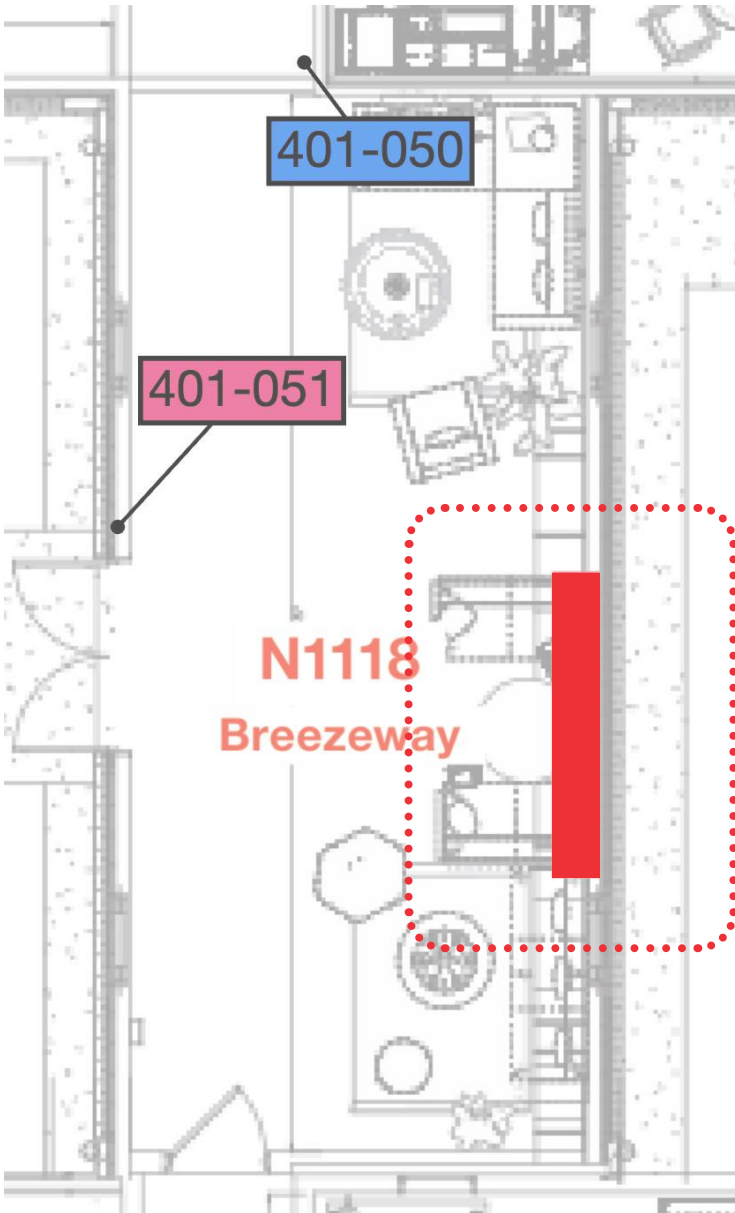
**Coordination**  
Sign location to be coordinated with Interior Design team and art/wall programming.

**Note**  
Sign Contractor to provide pricing/ budgetary figure for fabrication/installation for sign type 503 as part of bid. Owner to elect to install as Phase 2.

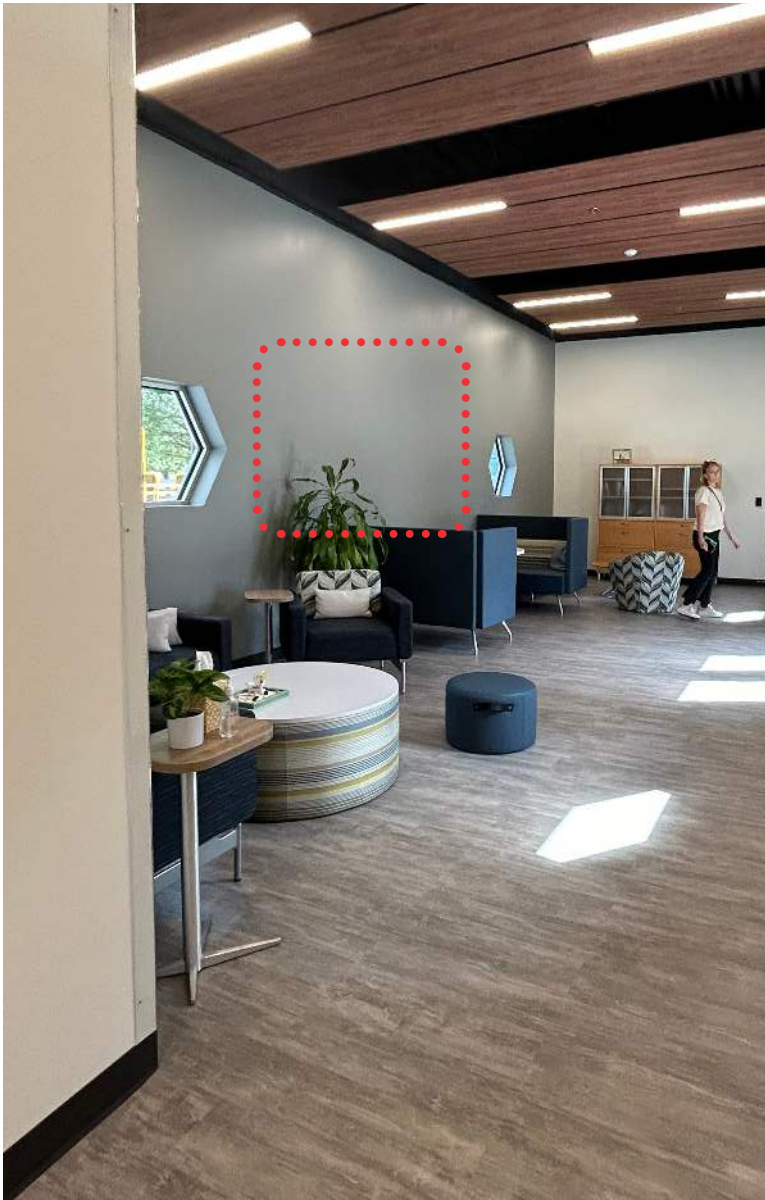
Sign Type 510 Existing Logo Placement



Reference Image  
Existing Installed Sign



Location Plan Detail



Location Diagram - Centered between windows

NOTES

**Dimensions**  
(4) 2' - 10 1/2" x 2' - 10 1/2" square panels

**Installation**  
Sign Contractor to install additional attic-stock logo onto drywall area shown in plan/diagram on this page. Spacing of panels to be consistent with reference image shown on this page. Depth unknown, to be provided by Client.

Sign Contractor to review full-size paper plot on site to determine mounting height with Owner, prior to installation.


# Graphic Layouts

## Base Building Signage

Dimensions  
7" W x 7" H

Typography  
Gotham Book

Measurement Key

 1/4"

 3/8"

 5/8"



Build View



Graphic Measurements



Build View



Graphic Measurements

NOTES

Dimensions  
7" W x 7" H

Typography

Uppercase: Gotham Book

Numeral: Gotham Light

Measurement Key



1/4"



3/8"



5/8"



7/8"



1 7/8"



Build View



Graphic Measurements

NOTES

Dimensions  
7" W x 7" H

Typography

Uppercase: Gotham Book

Numeral: Gotham Light

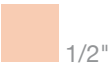
Measurement Key



1/4"



3/8"



1/2"



5/8"



1 3/8"



Build View



Graphic Measurements

NOTES

Dimensions  
7" W x 7" H

Typography

Uppercase: Gotham Book

Numeral: Gotham Light

Measurement Key



1/4"



3/8"



1/2"



5/8"



1 3/8"



Build View



Graphic Measurements

NOTES

Dimensions  
7" W x 7" H

Typography

Uppercase: Gotham Book

Numeral: Gotham Light

Measurement Key

- 1/4"
- 3/8"
- 5/8"
- 1"
- 1 1/2"
- 5"



# Graphic Layouts

## Donor Signage

Dimensions  
8" W x 7" H


Typography

Uppercase: Gotham Medium; Tracking +50  
Leading 120%

Sentence Case: Gotham Book; Leading 115%

Measurement Key

 1/4"

 1/2"

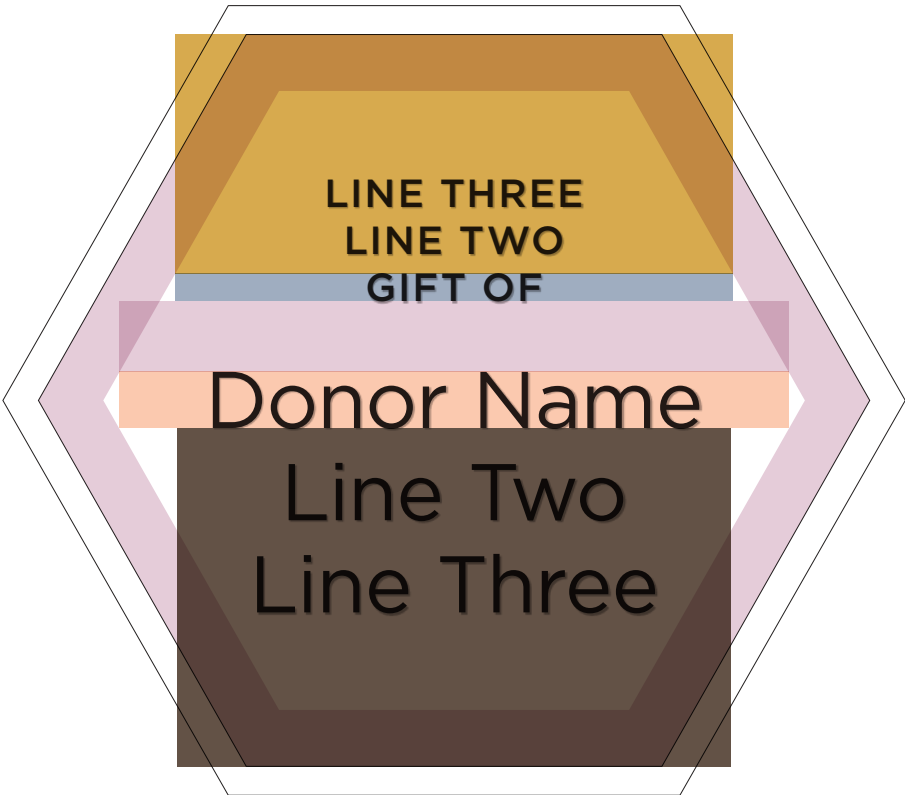
 5/8"

 2 1/8"

 3"



Build View



Graphic Measurements



Build View



Graphic Measurements

NOTES

Dimensions  
1' - 6" W x 2' - 0" H

Typography

Uppercase: Gotham Medium

Note: Text is optically centered horizontatly and vertically to comfortably fit text and appear balanced.

Measurement Key

 1/2"

 5/8"

Dimensions  
8" W x 7" H

Typography

Uppercase: Gotham Medium  
Title Case: Gotham Book

Measurement Key

 1/4"

 3/8"

 1/2"

 3/4"

 2 1/4"

 1 1/8"



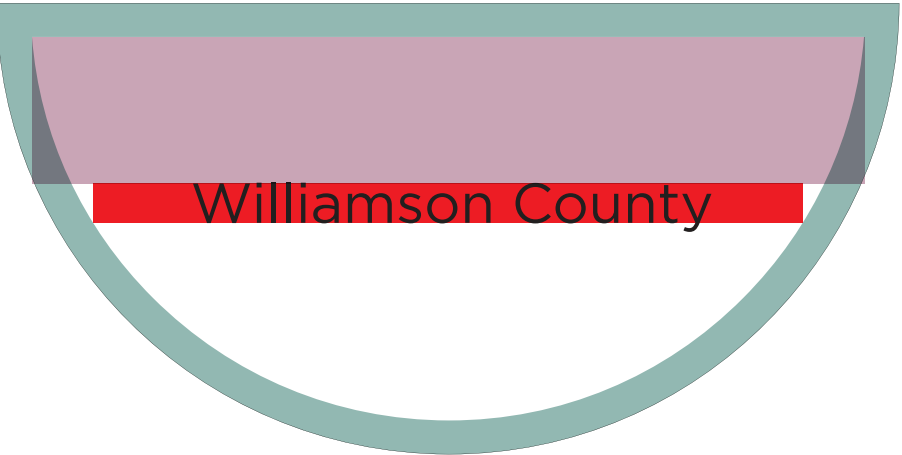
Build View



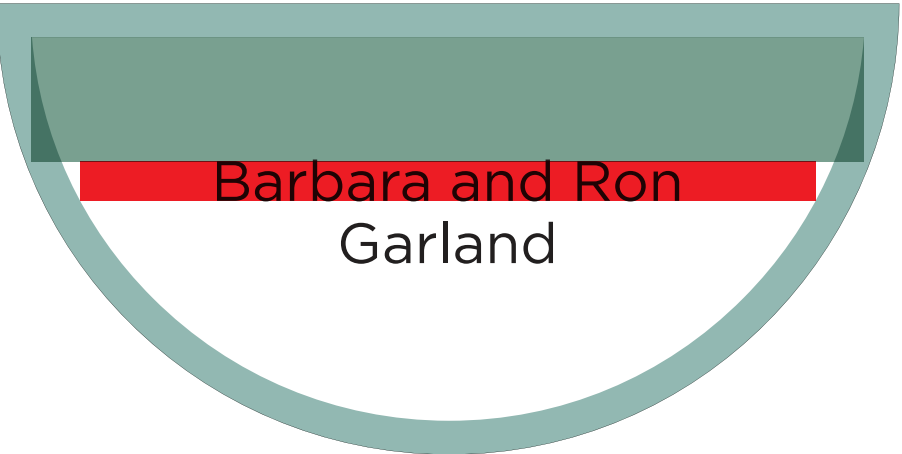
Graphic Measurements

Sign Type 500 - Panel A **Graphic Layout**

1 Line



2 Lines



Build View

Graphic Measurements

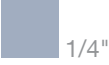
NOTES

Dimensions  
10" W x 5" H

Typography

Gotham Book

Measurement Key



Sign Type 500 - Panel B **Graphic Layout**

1 Line



2 Lines



3 Lines



Build View

Graphic Measurements

NOTES

Dimensions  
7 1/2" W x 3 3/4" H

Typography

Gotham Book

Measurement Key



Sign Type 500 - Panel C **Graphic Layout**

1 Line



2 Lines



3 Lines



Build View

Graphic Measurements

NOTES

Dimensions  
5" W x 2 1/2" H

Typography


Gotham Book

Measurement Key

 3/8"

 7/16"

 9/16"

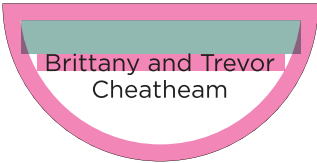
 3/4"

Sign Type 500 - Panel D **Graphic Layout**

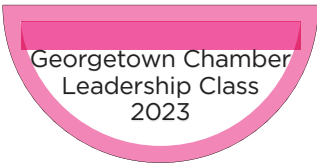
1 Line



2 Lines



3 Lines



Build View

Graphic Measurements

NOTES

Dimensions  
3 1/2" W x 1 3/4" H

Typography

Gotham Book

Measurement Key







Build View



Measurements

NOTES

Dimensions  
3 1/2" W x 1 3/4" H

Typography

Uppercase: Gotham Medium

Sentence Case: Gotham Book; Leading  
120%

Measurement Key

3/16"

5/16"

3/8"

3 1/2"

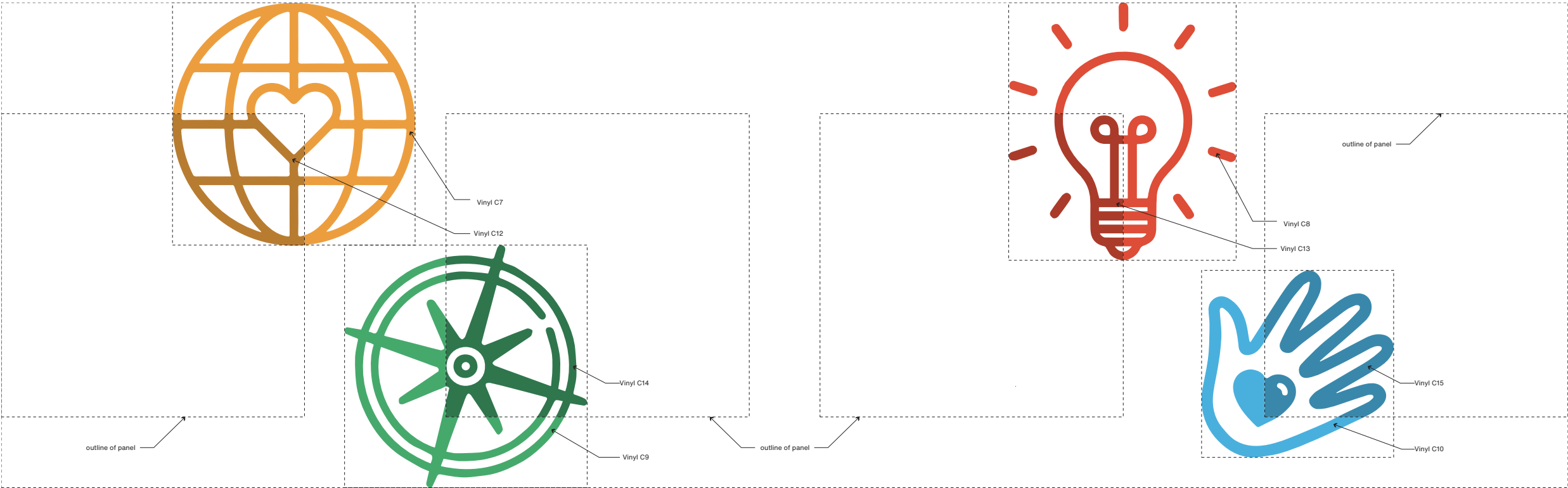
6 7/8"

7"

1' - 2"



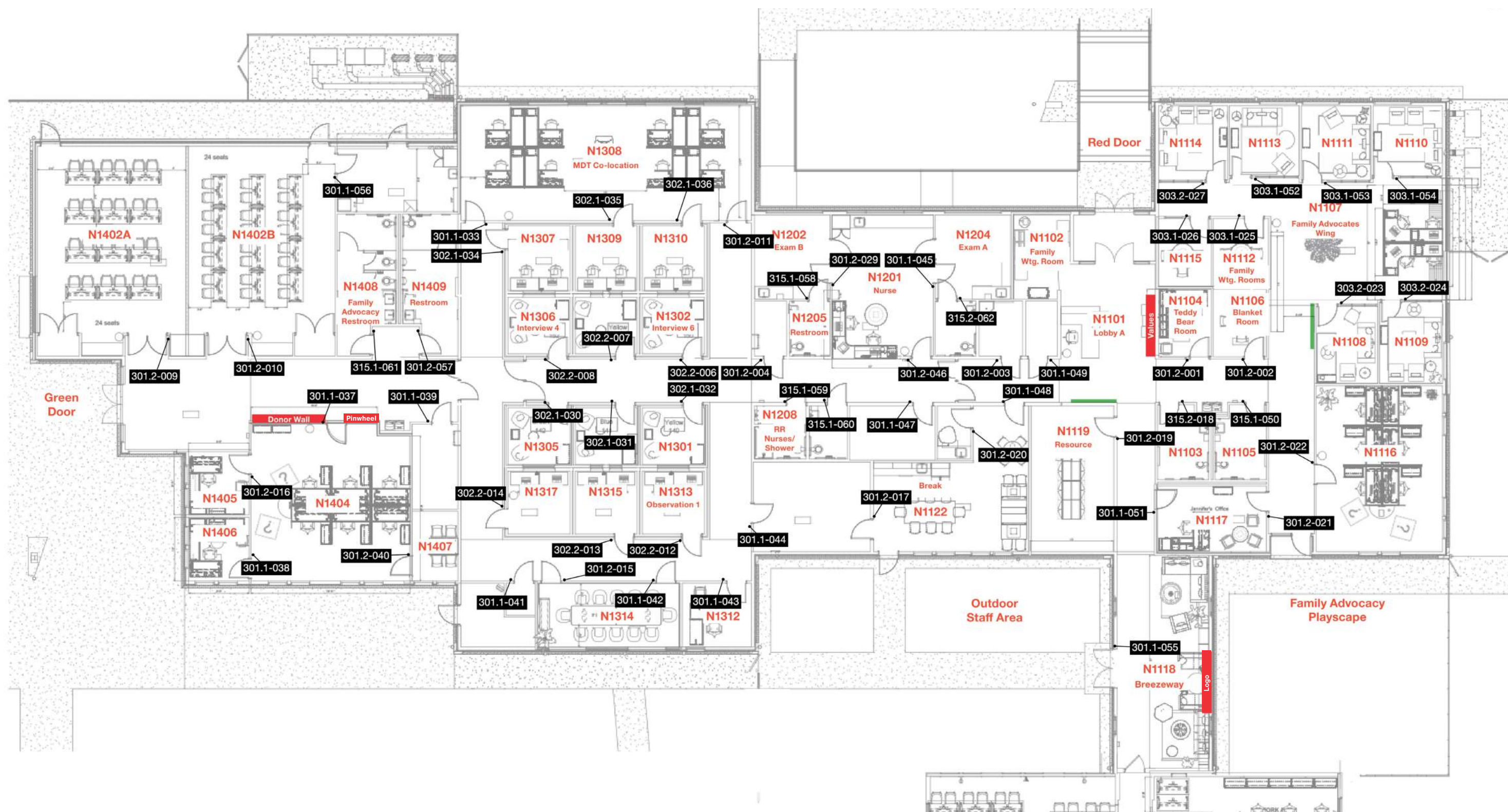
Build View



Registration View

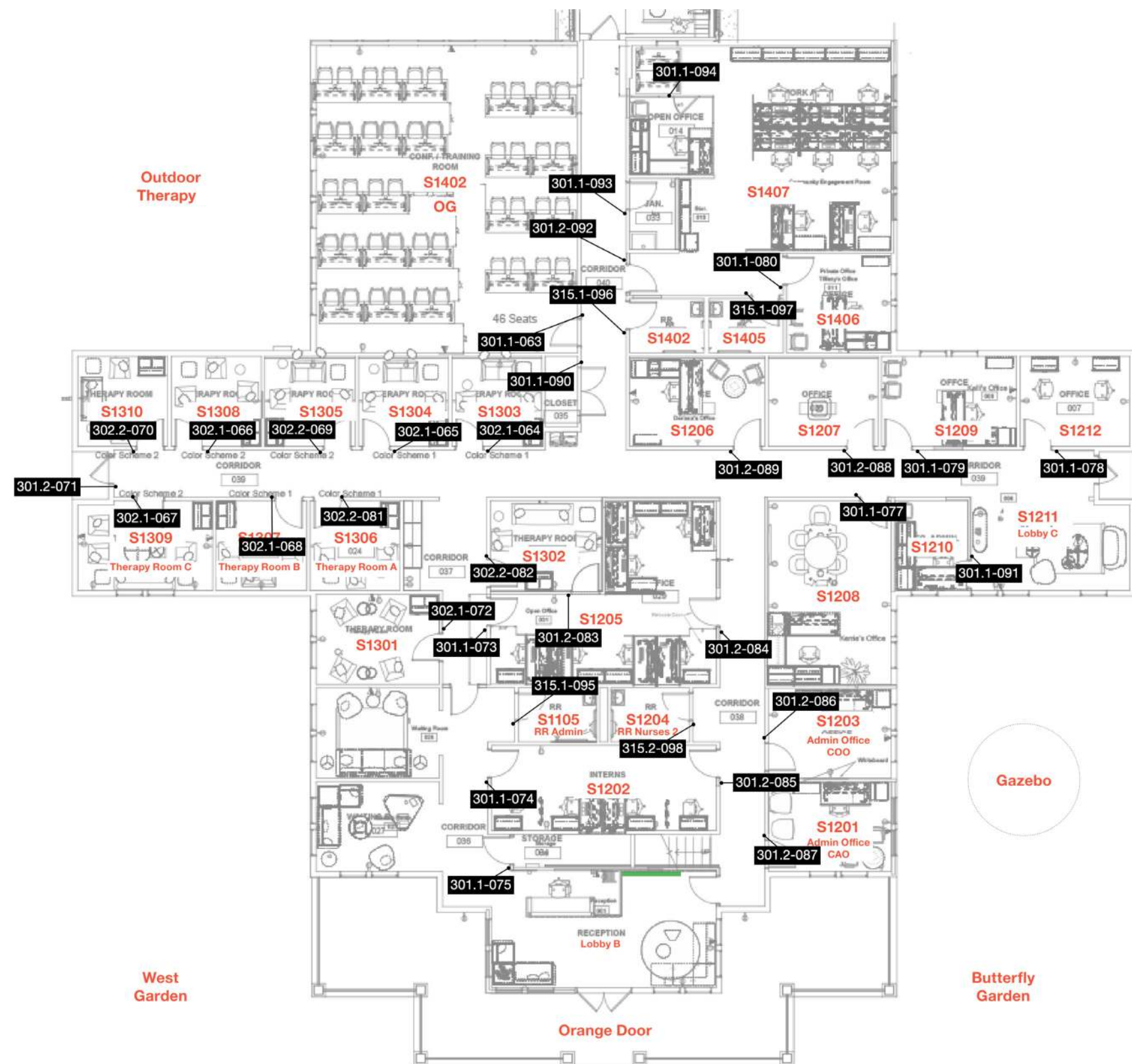
# Location Plans Donor Signage

## Location Plan **New Building**





## Location Plan **Original Building**



# Location Plans Donor Signage





